



ROADS MAINTENANCE WORKER

Department:	Public Works	Class Code:	15
Reports to:	Street Superintendent	FLSA Status:	Non-Exempt

GENERAL PURPOSE: Under general supervision, performs various road and street repairs.

PRIMARY DUTIES AND RESPONSIBILITIES:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Performs routine road repairs and maintenance; performs pot hole patching.
- Repairs, replaces or installs street signs.
- Operates various motorized vehicles and equipment.
- Performs traffic control, flagging and signage set up.
- Performs snow and ice removal.
- Performs mowing and weed removal.
- Makes repairs of vandalized areas.
- Maintains the integrity, professionalism, values and goals of the Town by assuring that all rules and regulations are followed, and that accountability and public trust are preserved.
- Supports the relationship between the Town and the constituent population by demonstrating courteous and cooperative behavior when interacting with residents, visitors and Town staff; enthusiastically promotes the Town's goals and priorities in compliance with all policies and procedures.
- Performs related duties as required or assigned.

MINIMUM QUALIFICATIONS:

Education and Experience:

High school diploma or equivalent and one year of experience in road maintenance and repair or an equivalent combination of education, training and experience.

Required Licenses or Certifications:

Possession of a valid Class B Commercial Driver's License.

Required Knowledge of:

- Construction equipment.
- Basic road maintenance and repair.
- Equipment safety practices.

JOB DESCRIPTION

Roads Maintenance Worker

Required Ability to:

- Develop and maintain effective working relationships with Town staff, inspectors and the general public.
- Operate motorized vehicles and equipment.
- Use various power and hand tools.
- Communicate effectively, both orally and in writing.

Physical Demands / Work Environment:

- Work is performed primarily in an outdoor work environment. May be required to perform a full range of motion with lifting and/or carrying supplies, materials, equipment and/or items weighing up to 50 pounds. May be exposed to heavy equipment and machinery. May be exposed to extreme weather conditions. May be exposed to hazardous chemicals. May be exposed to infectious diseases. May be required to work in trenches.

Core values: Integrity, Teamwork, Respectful, Communication, Service, Leadership, Innovation

Classification	Adopted	Revised	Retitled	Class Code / Range	FLS Designation	Step
Comp & Class	5/29/12			13	Non-Exempt	
Evaluation	7/14/14			15	Non-Exempt	

APPROVED: _____

DATE: _____