



SITE PLAN REVIEW CHECKLIST

- Completed Application
- 11 x 17 drawn to scale (i.e. (1 inch = 50 ft.)
- Boundaries, dimensions, acreage of the site, and a north arrow;
- Proposed and existing structures with dimensions and dimensions between structures and from property boundaries to new and existing structures;
- Location and names(s) of adjacent and abutting streets, alleys, rights-of-ways and any required dedications thereof;
- Refuse enclosure with location and dimensions;
- Off-street parking in compliance with UDO Section 4.22
- Landscaping in compliance with UDO Section 4.26
- Screening in compliance with UDO Section 4.8
- Outdoor lighting plan in compliance with UDO Section 4.24
- Locations of all signage in compliance with UDO Section 4.21
- Outdoor storage and related activities/uses in compliance with UDO Section 4.9
- Pedestrian, vehicle, and service vehicle access; on-site circulation plans
- Location of water lines, sewer lines, fire hydrants, and other utilities;
- Compliance with UDO Section 4.29 Design Concepts;
- Building and Wall elevations;

By Note, the following Site Data should be included

- Current Zoning
- Site Area
- Building Area (Gross square feet)
- Expected Occupancy Load
- Lot Coverage (Percent)
- Landscape Area (Square feet and Percent)
- Floor Area (Gross square feet)
- Number of Parking spaces
- Density (Required for Residential Projects)
- Parking by Number of Bedrooms/Units (Residential projects)