



Town of Chino Valley
 Development Services
 1982 Voss Drive, Chino Valley, Arizona 86323
 Phone: (928) 636-4427
 Email: dmoore@chinoaz.net

PRELIMINARY PLAT CHECKLIST

RESIDENTIAL PLAT

COMMERCIAL PLAT

THE FOLLOWING INFORMATION IS REQUIRED FOR A COMPLETE APPLICATION SUBMITTAL. FAILURE TO SUPPLY ALL ITEMS AT THE TIME OF APPLICATION WILL RESULT IN A DELAY OF YOUR PROJECT.

- Completed Application
- Pre-Application Meeting number PA-_____ (or attach copies of notes)
- Application Fee of \$800.00 plus \$20.00 per lot, rounded up, and the advertising fee of \$115.00.
- A narrative statement describing the project.
- Preliminary Plat scaled to fit on a 24 x 36" sheet and 11" x 17" reduced copy, containing the following information:
 - Identification and Descriptive Data,
 - Existing Conditions Data, and
 - Proposed Conditions Data, per UDO 5.2.3.B
- Copy of title or deed showing proof of legal ownership.
- Copy of legal description, records of survey, easements, dedications and any other referenced recorded documents.
- A preliminary draft or outline of protective covenants & restrictions that demonstrate the theme and character of the proposed subdivision.
- Electronic copy of all documents. Email to dmoore@chinoaz.net

NOTE: Additional information may be required to complete a thorough analysis of the preliminary plat in terms of its compliance with Town Codes, ordinances, policies, rules, and regulations.

It is strongly encouraged that you provide any additional information or displays that will reflect the scope of your project.

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- The following information is missing and needs to be provided before this application can be accepted.
 Deadline to provide missing items: _____
