

## Planning and Zoning Commission Study Session Minutes Study Session – November 7, 2023

A study session meeting of the Town of Chino Valley Planning and Zoning Commission was held at 5:55 p.m. on Tuesday, November 7, 2023, at the Town of Chino Valley Council Chambers, 202 N. State Route 89, Chino Valley, Arizona.

**PLANNING AND ZONING COMMISSION MEMBERS** present: Chair Chuck Merritt, Vice-Chair Gary Pasciak, Commissioner Teena Meadors, Commissioner Ron Penn, Commissioner Robert Switzer, Commissioner William Welker. Commissioner Richard Zamudio was absent.

**STAFF MEMBERS** present: Laurie Lineberry, Development Services Director; Will Dingee, Assistant Director, Jessica Barragan, Senior Planner.

Council Member Armstrong and General Plan Ambassador Armstrong were in attendance.

**The following topics were discussed at the November 7, 2023 Study Session.**

**Discussion: Conditional Use Permits:** Laurie Lineberry, Development Services Director, gave an overview of Conditional Use Permits, the Commission's authority, types of conditions to consider for different types of Conditionals Uses, and Guidelines for Conditional Use Permit review by Commission.

**Discussion: Ethics:** Laurie Lineberry, Development Services Director, shared the adopted AICP Code of Ethics for planners, Planning Commissioners, and all those that participate in the planning process.

**Discussion: Conflict of Interest:** Laurie Lineberry, Development Services Director, discussed the different types of Conflicts of Interest, declaring Ex Parte Communications, how bias impacts the review and outcome of decisions on cases, that Commissioners need to be fair and impartial, and how perception of the public impacts the public view of how fair Commissioners are.

Meeting was adjourned at 7:00 p.m.

  
for Charles Merritt - Chair

  
Prepared By: Gerreann Froberg