



# Town of Chino Valley

## MEETING NOTICE TOWN COUNCIL AGENDA

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**REGULAR MEETING  
TUESDAY, JUNE 28, 2022  
6:00 P.M.**

**Senior Center  
1021 W. Butterfield Road  
Chino Valley, Arizona**

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*A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.*

### AGENDA

**ACTION TAKEN  
DATED 6/29/2022**

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL**
2. **INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS** **NONE**
3. **CALL TO THE PUBLIC- Individuals requesting to speak, please complete a Speaker Comment Card and return to the Clerk.** **HEARD**

*Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

4. **CURRENT EVENT SUMMARIES AND REPORTS**

*This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.*

- a. Status reports by Mayor and Council regarding current events. **REPORTED**
- b. Status report by Town Manager Cindy Blackmore regarding Town accomplishments, and current or upcoming projects. **HEARD**

**5. CONSENT AGENDA**

*All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.*

- a.** Consideration and possible action to approve Resolution No. 2022-1214 authorizing the use of \$400,000 out of the Town's General Fund Contingency Account to reduce the Public Safety Personnel Retirement System (PSPRS) unfunded liability amount. (Joe Duffy, Administrative Services Director) **APPROVED**
- b.** Consideration and possible action to approve the Cooperative Purchasing Agreement with Level 3 Audio Visual to provide audio/visual hardware, installation, and training services for the new Chino Valley Police Department facility in an amount not to exceed \$66,881.66. (Spencer Guest, IT Manager) **APPROVED**
- c.** Consideration and possible action to adopt Resolution No. 2022-1215, designating Joe Duffy as Chief Fiscal Officer for officially submitting the Fiscal Year 21/22 and Fiscal Year 22/23, Expenditure Limitation Report to the Arizona Auditor General. (Joe Duffy, Administrative Services Director) **APPROVED**
- d.** Consideration and possible action to approve Resolution No. 2022-1213, authorization to submit a Grant Application to the US Bureau of Reclamation WaterSMART Drought Response Projects FY22/23, Funding Opportunity No R23AS00005, to fund a Water Rate Study, and if the grant is awarded, authorization to adjust the revenue and expenditure budgets, and authorization for the Mayor to sign the funding agreement. (Joe Duffy, Administrative Services Director) **APPROVED**
- e.** Consideration and possible action to approve the Memorandum of Understanding between the Town of Chino Valley and the Chino Valley Police Officers Association. (Laura Kyriakakis, Human Resources Director) **APPROVED**
- f.** Consideration and possible action to approve an Arizona Public Service Company (APS) 8' utility easement to serve the new Police Facility at the Town Hall property. (Frank Marbury, Public Works Director / Town Engineer) **APPROVED**
- g.** Consideration and possible action to approve the Equestrian Facility Lease with Chino Valley Equestrian Association for an initial term of July 1, 2022 - December 31, 2026, with up to four consecutive five-year renewal options, for property located at Old Home Manor in the amount of \$10.00 per year. (Terri Denemy, Assistant to the Town Manager) **APPROVED**
- h.** Consideration and possible action to approve the Service Contract with PrimeGov for agenda management software in the amount of \$31,572.00 for the first year of implementation. (Erin Deskins, Town Clerk) **APPROVED**

- i. Consideration and possible action to appoint applicants to the Roads and Streets Committee, Board of Adjustment, and Public Safety Retirement Board, per recommendation of the Appointments Subcommittee. (Erin Deskins, Town Clerk) **APPROVED**
- j. Consideration and possible action to approve the May 10, 2022, study session meeting minutes. (Erin N. Deskins, Town Clerk) **APPROVED**
- k. Consideration and possible action to approve the May 10, 2022, regular meeting minutes. (Erin N. Deskins, Town Clerk) **APPROVED**
- l. Consideration and possible action to approve the May 17, 2022, special meeting and study session minutes. (Erin N. Deskins, Town Clerk) **APPROVED**
- m. Consideration and possible action to approve the May 24, 2022, study session minutes. (Erin N. Deskins, Town Clerk) **APPROVED**
- n. Consideration and possible action to approve the May 24, 2022, regular meeting minutes. (Erin N. Deskins, Town Clerk) **APPROVED**

**6. ACTION ITEMS**

*The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.*

- a. Update on withdraw of application filed by Jeremy Bach, to rezone approximately 30.15 acres of real property from AR-5 (Agricultural Residential 5-Acre Minimum) to CH/PAD (Commercial Heavy with a Planned Area Development Overlay), for the property located south of 2820 N Road 1 East, Chino Valley, Arizona, APN 306-14-026A. (Will Dingee, Senior Planner) **HEARD**

**Recommended Action:** No action required.

- b. Public hearing, consideration, and possible action to approve Ordinance No. 2022-919 amending the Town of Chino Valley Unified Development Ordinance, section 4.21.10, Sunset Provision. (Will Dingee, Senior Planner) **APPROVED**

**Recommended Action:**

- (i) Hold Public Hearing
- (ii) Approve Ordinance No. 2022-919 regarding text amendment T-2022-08 as reflected in Attachment A, subject to the staff report and information provided during this hearing.

- c. Public Hearing regarding Resolution No. 2022-1202, relating to the Town's Final Budget for Fiscal Year 2022/2023 and the proposed expenditure limitation for the same year, in the amount of \$46,544,100. (Joe Duffy, Finance Director) **APPROVED**

**Recommended Action:** Hold the Public Hearing.

- d. Public Hearing regarding (i) Resolution No. 2022-1203, relating to the Statements and Estimates of Expenses of the Town of Chino Valley Street Lighting Improvement Districts for Fiscal Year 2022/2023, which shall constitute the budgets of the Districts for fiscal year 2022/2023 and (ii) the tax levy anticipated in conjunction with the budgets of the Districts. (Joe Duffy, Finance Director) **APPROVED**

**Recommended Action:** Hold the Public Hearing.

7. **ADJOURNMENT**

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<b>SPECIAL MEETING</b> <b>TUESDAY, JUNE 28, 2022</b> <b>6:05 P.M.</b>	<b>Senior Center</b> <b>1021 W. Butterfield Road</b> <b>Chino Valley, Arizona</b>
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**AGENDA**

- a. **CALL TO ORDER; ROLL CALL**
- b. Consideration and possible action to approve Resolution No. 2022-1202, relating to the Town's Final Budget for Fiscal Year 2022/2023 and the proposed expenditure limitation for the same year, in the amount of \$46,544,100. (Joe Duffy, Administrative Services Director) **APPROVED**

**Recommended Action:** Approve Resolution 2022-1202, adopting the FY 2022-23 Final Budget and establishing the FY 2022-23 expenditure limitation.

- c. Consideration and possible action to approve Resolution No. 2022-1203, relating to the Statements and Estimates of Expenses of the Town of Chino Valley Street Lighting Improvement Districts for Fiscal Year 2022/2023, which shall constitute and are approved as the final budgets of the Districts for fiscal year 2022/2023. (Joe Duffy, Finance Director) **APPROVED**

**Recommended Action:** Approve Resolution No. 2022-1203, relating to the Statements and Estimates of Expenses of the Town of Chino Valley Street Lighting Improvement Districts for Fiscal Year 2022/2023, which shall constitute and are approved as the final budgets of the Districts for fiscal year 2022/2023.

- d. **ADJOURNMENT**
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**EXECUTIVE SESSION  
TUESDAY, JUNE 28, 2022  
6:30 P.M.**

**Senior Center  
1021 W. Butterfield Road  
Chino Valley, Arizona**

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**AGENDA**

1. **CALL TO ORDER; ROLL CALL**
  
2. An executive session pursuant to A.R.S. §38-431.03 (a)(3) for discussion or consultation for legal advice with the Town Attorney regarding potential threatened litigation and A.R.S. §38-431.03 (a)(4) for discussion or consultation with the Town Attorney regarding a potential contract negotiation. (Andrew McGuire, Town Attorney) **HELD**
  
3. **ADJOURNMENT**

Dated this 23rd day of June, 2022.

By: *Erin N. Deskins, Town Clerk*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter>, and in the Public Library and Town Clerk's Office.

Council meetings are live-streamed on Town of Chino Valley Facebook page, and Zoom.

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**CERTIFICATION OF POSTING**

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_  
Erin N. Deskins, Town Clerk