

# DRAFT

## MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY

TUESDAY, MAY 11, 2021  
6:00 P.M.

### CHINO VALLEY COUNCIL CHAMBERS 202 N. STATE ROUTE 89, CHINO VALLEY, AZ

Present: Mayor Jack Miller; Vice-Mayor Corey Mendoza; Councilmember Tom Armstrong;  
Councilmember Eric Granillo; Councilmember Cloyce Kelly; Councilmember Annie Perkins

Absent: Councilmember Lon Turner

Staff Present: Town Manager Cindy Blackmore; Finance Director Joe Duffy; Human Resources Director Laura Kyriakakis; Community Services Director Scott Bruner; Assistant Engineer Steven Sullivan; Officer Dave McNally (Sergeant at Arms); Audio Video Technician Lawrence Digges; Town Clerk Erin Deskins (recorder)

#### 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Miller called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

#### 2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

- a) Presentation and update from Mackenzie Rodgers with Arizona Public Service (APS). (Cindy Blackmore, Town Manager)

Mackenzie Rodgers presented the following:

- APS's had been serving Arizona for over 135 years and their top priority was to provide safe and reliable energy.
- Safety for their customers and the communities they served was the most important thing.
- Arizona had faced heightened wildfire risks due in part to more residential developments in forests and the continued buildout in the wild land urban interface, in combination with climate disruption and changing forest structure.
- In coordination with first responders and forest management agencies, APS was working seasonally and year-round to support public safety, and had been working for years on fire risk reduction issues to protect customers, communities, and equipment.
- In the year 2020, Arizona had over 2,500 fires, which was 700 more than in 2019.

Yavapai County had 21% of those fires.

- Based on early numbers and what they had seen, there was a substantial increase in risk for 2021. From the start of 2020 through April, there had been 80 fires, in the current year of 2021, there had already been over 300 fires in that same time.
- Most fires were human caused, due to dragging chains or not putting out campfires in the forest. The fires can start or spread where APS has equipment, and they want to protect and ensure that customers had the resources they needed to protect their homes.
- The APS Fire Mitigation Plan was broken down into three areas:
  - *Prevention*
  - *Mitigation*
  - *Response*
- Prevention included maintaining and clearing right-of-way's and ensuring that fuels were mitigated around their infrastructure. APS also completed a pole-by-pole certified inspection of every distribution feeder in a cycle. In addition, each area had teams identified to control and correct any concerns in heavily vegetated areas, which covered over 4,400 miles across the State, with 1500 of that in Yavapai County. During the patrols, teams physically walked down each line and used drones, and UTV's to monitor the equipment. The defensible space around the poles was similar to the methods used to protect individual homes, which included clearing hazardous fuels around equipment and poles. These methods equated to faster restoration of services and safety for first responders and firefighters.
- Customer programs were available on their website, including information on safe vegetation that could be planted to shield the power lines that did not create a safety concern, safety tips for homeowners, and contact information to report any safety concerns.
- APS would send notifications, safety and fire wise tips through postcards and emails to all customers and businesses in high fire risk areas.
- Longer outages for customers were a result of increased operation's protocol. If a fault occurred on the line that caused the power to go out, before they restored power, they ensured first responders patrolled sections of the line with increased rigor. This often occurred at night and in difficult terrain, causing longer outages.
- Reliability was important, but safety of the communities and customers was prioritized above the reliability of services. They had installed thousands of fault indicators across the system and devices that allowed them to isolate customers directly affected by the fault and rerouted the power to other customers to get them back online sooner.
- Customer information could be found on their website or the app that included an outage map, or information could be sent through customer text alerts. Customers should report outages to help APS respond quicker. Safety measures were overviewed for customers.
- APS had a team of fire mitigation specialists that responded to local incident command in conjunction with the local fire agencies to protect the communities and had trained local support available 24 hours per day.

### 3) **CALL TO THE PUBLIC**

*Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism. Individuals who wish to speak, please state your first*

and last name and if you reside in Chino Valley Town Limits.

#### 4) **CURRENT EVENT SUMMARIES AND REPORTS**

*This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.*

- a) Status reports by Mayor and Council regarding current events.

Councilmember Perkins reported:

- The National Law Enforcement Memorial Week was May 9-15<sup>th</sup>. She wanted to give a special shout out to the local Police Department for leaving the “Keeping watch when you can’t” cards on local businesses. Many businesses greatly appreciated the cards. Additionally, she thanked the officers who took time to play basketball with some local young adults.
- Thanked the Chino Valley Police Foundation and Hertz Donuts for their donut fundraiser, and meeting their goal of selling 100 dozen donuts. There was also a dodgeball tournament between 8<sup>th</sup> graders and the Police Department on May 13<sup>th</sup>.
- The 9/11 Memorial co-op group, with the Police Foundation and Parks and Recreation Department were able to lay the bricks over the past weekend. The Patriots Path was complete.

Councilmember Armstrong reported:

- Thanked the Town for the free dump day.

- b) Status report by Town Manager Cindy Blackmore regarding Town accomplishments, and current or upcoming projects.

#### 5) **CONSENT AGENDA**

*All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.*

MOVED by Mayor Jack Miller, seconded by Councilmember Cloyce Kelly to approve items (a), (b), and (c) as written.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Tom Armstrong, Councilmember Eric Granillo, Councilmember Cloyce Kelly, Councilmember Annie Perkins

**6 - 0 PASSED - Unanimously**

- a) Consideration and possible action to approve the Cooperative Purchasing Agreement with Play it Safe Playgrounds And Park Equipment, Inc. in the amount not to exceed \$174,413.78, to remove and replace the Community Center playground equipment. (Scott Bruner, Community Services Director)
- b) Consideration and possible action to award a construction contract to Combs Construction Company, Inc. for the Rodeo Drive Improvement Project in the amount of \$1,580,910.10. (Steven Sullivan, Assistant Town Engineer)
- c) Consideration and possible action to approve the Old Home Manor Integrated Water Master Plan (IWMP) and Old Home Manor 5-Year Capital Improvement Plan (CIP). (Steven Sullivan, Assistant Town Engineer)

6) **ACTION ITEMS**

*The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.*

- a) Consideration and possible action to approve the Memorandum of Understanding between the Town of Chino Valley and the Chino Valley Police Officers Association. (Laura Kyriakakis, Human Resources Director)

**Recommended Action:** Approve the Memorandum of Understanding between the Town of Chino Valley and the Chino Valley Police Officer's Association.

Laura Kyriakakis presented the following:

- The recommended action for the item was to approve the Memorandum of Understanding (MOA) between the Town and the Chino Valley Police Officers Association (CVPOA).
- Per Town Code, the CVPOA had the right to meet and confer with Town Management on items such as benefits, wages, safety regulations and other working conditions.
- The Town received a proposal from CVPOA, and a meet and confer process occurred. Town Manager Blackmore and Ms. Kyriakakis met with the President of the CVPOA, Steve Sellers and the Vice- President Dave McNally in late March. They had submitted two areas for consideration. Town Management felt it could accommodate both requests on a Town wide employee level. The final action needed to come from Mayor and Council to approve the MOA.
- The requests were:
  - Provide performance increases for employees who were currently at or above the established maximum of their salary in their pay grade. The employees that had capped out in their pay range would be evaluated annually. Based on the evaluation and Council approval of the necessary budget, each year the capped out employees would be paid out in a lump sum supplemental payment that would be equivalent to the value of the employee's merit increase. It would be paid out at the same time as the annual merit increases were paid out in July. The supplemental payment would not increase their set annual wage, but it would give them a one-time payment equivalent that was equal to their merit

increase. It would be a benefit that was a pay for performance which was currently in place with the Town. They currently had one employee that could fall into that situation the next fiscal year (July 2022). The plan was to do a comp in class to ensure pay grades were set properly, addressing potential compression issues, and that the Town was paying a competitive wage to the Police Officers.

- o Increase standby pay for detectives from \$1 per hour to a flat \$250 per week. They had conducted an Arizona wide survey of like entities, and 15 entities responded. Based on the information, management agreed that the standby pay needed to be increased. Their recommendation was to increase the standby pay from \$1 to \$2 per hour in lieu of the \$250 per week. It was equivalent. They only reason for that recommendation was for ease of the administrative process through the payroll system. The projected cost for the standby pay would double from the previous year of \$13,174 to \$26,500 for the upcoming fiscal year.

Council and staff discussed the following:

- The performance increased for capped out employees would come before Council every year through the budget approval process.

MOVED by Vice-Mayor Corey Mendoza, seconded by Councilmember Annie Perkins to approve the Memorandum of Understanding between the Town of Chino Valley and the Chino Valley Police Officers Association.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Tom Armstrong, Councilmember Eric Granillo, Councilmember Cloyce Kelly, Councilmember Annie Perkins

**6 - 0 PASSED - Unanimously**

## 7) **ADJOURNMENT**

MOVED by Councilmember Eric Granillo, seconded by Councilmember Tom Armstrong to adjourn the meeting at 6:22 p.m.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Councilmember Tom Armstrong, Councilmember Eric Granillo, Councilmember Cloyce Kelly, Councilmember Annie Perkins

**6 - 0 PASSED - Unanimously**

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Jack W. Miller, Mayor

ATTEST:

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Erin N. Deskins, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the \_\_\_\_\_ day of \_\_\_\_\_, 2021. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

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Erin N. Deskins, Town Clerk