

# **DRAFT**

## **MINUTES OF THE REGULAR MEETING ROADS AND STREETS COMMITTEE TOWN OF CHINO VALLEY**

**MONDAY JANUARY 9, 2023  
4:00 P.M.**

**CHINO VALLEY COUNCIL CHAMBERS  
202 N. STATE ROUTE 89, CHINO VALLEY, AZ**

Present: Tom Armstrong, Chair; Ron Romley, Secretary; James Wise, Committee Member; Robert Johan, Committee Member; Dean Echols, Committee Member

Absent: Wayne Napier, Committee Member

Staff Present: Mark Davis, Street Superintendent; Frank Marbury, Public Works Director/Town Engineer

**1) CALL TO ORDER**

Chair Amrstrong called the meeting to order at 4:00 p.m.

**2) ROLL CALL**

**3) APPROVAL OF MINUTES**

- a)** Consideration and possible action to approve the April 11, 2022, regular meeting minutes.

Members requested a copy of the draft minutes once transcribed by staff for review between meetings.

MOVED by Committee Member Robert Johan, seconded by Secretary Ron Romley to approve the April 11, 2022, regular meeting minutes.

AYE: Chair Tom Armstrong, Secretary Ron Romley, Committee Member James Wise, Committee Member Robert Johan, Committee Member Dean Echols

**5 - 0 PASSED - Unanimously**

#### 4) PUBLIC WORKS/TOWN ENGINEER'S REPORT

- a) Update and possible discussion regarding the FY22 Street Improvement projects.

Frank Marbury reported on the following:

- The FY22 street improvements were mostly complete, with the exception of Road 1 West. There was still a small water ponding issue that had existed previously. Staff was working with the contractor to remedy the issue, but there was not enough right-of-way (ROW) to put in proper roadside ditches. APS would be installing a 5" conduit underground from the substation to the school area. They had requested the Town wait on the final paving. The conduit work and patchwork would be completed, and then APS would complete their work and seal over it. APS would also pay the difference in the cost due to the delay. The conduit work was planned for February.
- Road 4 ½ had been in poor shape and had turned out nicely. The shoulders had a little deterioration over the winter, but the road crew did some work to correct the issue

- b) Update and possible discussion regarding FY23 Street Improvement projects.

- The design for the current year's project had been delayed. The bids would go out in February or March, with construction starting in April and completion by the end of June. Road projects included work on Road 1 East to Road 3 South, with the addition of a sewer line. The other project was Road 1 South from the Highway to Road 1 East. It was delayed because staff thought they could do all three cul-de-sacs (Campbell, Taylor, and Cantfield) off of Perkinsville instead of just one. The Road Department would base and prep the roads, and the contractor would pave. Staff hoped to have final plans in the upcoming week. The minimal traffic on the roads would keep wear and tear down. Since 2017, the Town road crew had not failed any compaction tests. Members discussed the failure of Reed Road under similar circumstances, that were most likely weather related. The current project would have more structure with three inches of hot mix asphalt instead of a double layer of chip seal, and the project would be completed in the spring rather than the fall.
- There was a utility project that would get water and sewer across the highway at Perkinsville Road. The Angus Place cul-de-sac would have road work completed with a double chip seal if the sewer project was delayed. The water and sewer enterprise fund, the general fund, and the federal Covid Relief funds would be used to pay for the project. The project's preferred route and alternate routes and the possible complications with each route were discussed. Members discussed possible issues with the alternate route involving an old gas station.

#### 5) COMMITTEE CHAIR REPORT

Chair Armstrong had forgotten to forward four letters he received regarding the good work on Road 4 ½, but he would forward them to the Town Manager.

AYE: Chair Tom Armstrong, Secretary Ron Romley, Committee Member James Wise, Committee Member Robert Johan, Committee Member Dean Echols

**5 - 0 PASSED - Unanimously**

**6) CALL TO THE PUBLIC**

*Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

**7) CORRESPONDENCE**

**8) OLD BUSINESS**

- a) Update and possible discussion regarding the 5-year Capital Improvement Project.

Frank Marbury presented the following:

- He wanted the members to consider the updates provided for discussion at their February meeting. They would then take the 5-year capital project list to Council with the recommended changes.
- All the FY22 projects were complete or soon to be completed. The projects came in on budget.
- The Town was spending approximately \$1 million per mile of road with no curb or gutter. Much of the high cost was from oil, supply chain issues, and the cost of pipe. Prices had tripled over the last couple of years. Asphalt was more than \$120 per ton, which had doubled in price over the last couple of years.
- The current FY23 project, which included work on Road 1 East, was under design and slated to be complete by the end of June.
- FY24 Projects:
  - Old Highway 89 (partly owned by the Town and partly by the County) – the project would include a chipseal with an overlay with a stress absorbing membrane inner layer. A small side street off of Old 89 would also be completed. The initial cost was determined to be approximately \$1 million.
- FY25 Projects:
  - Perkinsville Road from Jerome Junction to MA Perkins – It was in bad shape. A load limit sign was not recommended because of the heavy load businesses on the road. Local businesses were not willing to help pay for the wear on the roads caused by heavy load trucks. It would be difficult to assess individual properties for road repairs, and there were many private trucks and individual businesses using the road.
- FY 26 Projects:
  - The remaining section of Perkinsville Road – This would cover from MA Perkins to the end of the pavement would be completed.
- FY 27 Projects:
  - Road 1 East to Juniper to the south and all the way to Perkinsville to the north. It did not include sidewalks. Staff would need to ask Council to widen the road and put in 10-foot sidewalks in front of the school. There had been discussions about moving this project in front of some of the Perkinsville projects. Members discussed the road conditions. The intersection on Road 2 needed work, but road work was an issue due

to the traffic. The power pole had been removed. The intersection was not a good place for a four-way stop because traffic had backed up to Safeway during a temporary four-way stop during the powerline work.

- The committee would review the list of projects to discuss at their February meeting.
- Other roads to consider: Reed Road (the Town had completed a portion of the road in 2019); Road 2 North (completed, but it needed to be widened); Road 3 North (high traffic but in fair condition with some ruts);
- Members discussed the poor condition of the intersection at Road 3 North and Road 1 West from bus traffic and garbage trucks.
- Staff had a bid schedule prepared for striping the roads. The plan was to have all the section line roads restriped in the spring or summer. Staff wanted to add stop bars at all the stop signs, but it was very expensive.
- Members discussed regional public works directors and engineers.
- The cosmetic issues on the bridge for Old Hwy 89 were included in the project. Guardrails, approach work, and shoulder work would be designed as part of the project. The structure underneath the road was in good shape. The bridge was on the National Register of Historic Properties, so all work had to be within certain standards and had to have the approval of an historic architect. Staff had contacted several regional agencies, and no one had the original plans for the bridge.

## 9) **NEW BUSINESS**

- a) Update and possible discussion regarding the Town Map for Street Maintenance.

Frank Marbury presented the following:

- The street maintenance map was reviewed.
- The roads on the map highlighted in green were regularly maintained by the Town, and the pink highlighted roads were not necessarily maintained.
- The regularly maintained roads had been historically maintained. The Town had done courtesy blading on some of the other roads.
- Some of the unmaintained roads were easement roads between lot splits that had no ROW.
- Members discussed the issue of lot splits and the unmaintained easement roads.
- Staff wanted the Council to approve and adopt the official road map of Town maintained roads. If anyone wanted to develop a road for Town maintenance, the road would need to be brought up to the Town standards. This would require a dedicated ROW and paving the road, and then Council would need to approve accepting the road for maintenance.
- Staff wanted the Committee to look at the map to adequately determine the roads that needed to be maintained by the Town. The map would be taken to a Council work session after the Committee review.
- In the '80's and '90's, people had dedicated ROWs in order to get a building permit, without having maintained roads. Staff reviewed some of those roads and questioned if the Town should be maintaining them. Some of the subdivisions had the same issues but did not have any roads built.
- The map would set a policy that was published and could be used by builders and developers.
- There was only one unpaved road that was currently maintained by the Town at Road 5 North. There was only one lane that was paved.
- The map would memorialize the maintained roads, so future Council and staff had a guide for the future maintenance of Town roads.

**10) FUTURE AGENDA SUGGESTIONS**

A citizen request for a speed study on Reed Road – When traffic studies were completed, it included speed studies. Staff would compile the information. Chief Wynn had asked for speed studies for Road 4 North and a couple other roads. The Town had updated traffic counts on the roads, so staff should be able to provide speed studies. The information could be brought to the Committee for consideration, but staff did not recommend raising any speed limits. There were federal websites that provided guidance on speed limits. Members discussed current speed limits. Speed limits over 45 mph required high speed design criteria. Members discussed Town annexed property and roads.

**11) ADJOURNMENT**

A new Councilmember would be filling former Councilmember Turner’s spot on the Committee.

Chair Armstrong adjourned the meeting at 5:02 p.m.

Submitted: January 25, 2023.

By: *Sara Burchill, Deputy Town Clerk*

Approved: MONTH DAY, 2023.