

**DUE TO THE STATE'S COVID-19 PANDEMIC  
THIS MEETING WILL BE HELD VIA ZOOM.  
PLEASE REFER TO PAGE 4 FOR PARTICIPATION INSTRUCTIONS.**



## **Town of Chino Valley**

### **MEETING NOTICE TOWN COUNCIL**

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**REGULAR MEETING  
TUESDAY, JANUARY 12, 2021  
6:00 P.M.**

**Council Chambers  
202 N. State Route 89  
Chino Valley, Arizona**

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*A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.*

#### **AGENDA**

**ACTION TAKEN  
DATED 01/13/2021**

- |           |  |             |
|-----------|--|-------------|
| <b>1.</b> | <b>CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL</b>  |             |
| <b>2.</b> | <b>INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS</b> | <b>NONE</b> |
| <b>3.</b> | <b>CALL TO THE PUBLIC</b>                              | <b>NONE</b> |

*Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

**4. CURRENT EVENT SUMMARIES AND REPORTS**

*This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.*

- a. Status reports by Mayor and Council regarding current events. **REPORTED**
- b. Status report by Town Manager Cecilia Grittmann regarding Town accomplishments, and current or upcoming projects. **HEARD**

**5. CONSENT AGENDA**

*All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.*

- a. Consideration and possible action to approve Resolution No. 2021-1179 authorizing the Town Manager, Town Clerk, Human Resources Director and the Police Chief to execute checks and other items for, and on behalf of the Town of Chino Valley. (Joe Duffy, Administrative Services Director) **APPROVED**
- b. Consideration and possible action to approve the December 8, 2020, regular meeting minutes. (Erin N. Deskins, Town Clerk) **APPROVED**

**6. ACTION ITEMS**

*The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.*

- a. Consideration and possible action to adopt ORD No. 2021-893 amending the Town of Chino Valley Unified Development Ordinance, Chapter 154, by amending Section 2.1 Meanings of Words and Terms and Section 4.9 Outdoor Storage, by adding the definition and regulations of a Metal Storage Container. (Will Dingee, Assistant Planner) **POSTPONED**

**Recommended Action:** Adopt ORD No. 2021-893 amending the Town of Chino Valley Unified Development Ordinance, Chapter 154, by amending Section 2.1 Meanings of Words and Terms and Section 4.9 Outdoor Storage, by adding the definition and regulations of a Metal Storage Container.

- b. Consideration and possible action to adopt ORD No. 2021-894 amending the Town of Chino Valley Unified Development Ordinance, Chapter 154, by amending Section 4.28 Front Yard And Street Side Yard Building Setbacks When Adjacent To A Street, by amending setback requirements and how setbacks are measured and the addition of language for alleviations and exemptions. (Will Dingee, Assistant Planner) **APPROVED**

**Recommended Action:** Adopt ORD No. 2021-894 amending the Town of Chino Valley Unified Development Ordinance, Chapter 154, by amending Section 4.28 Front Yard And Street Side Yard Building Setbacks When Adjacent To A Street, by amending setback requirements and how setbacks are measured and the addition of language for alleviations and exemptions.

- c. Consideration and possible action to approve the Assured Water Supply Credit Purchase Agreement with Laverne D. and Linda R. Wallace Trust, for 375 acre feet of Extinguishment Credits in the amount of \$90,000.00 plus administrative fees. (Frank Marbury, Public Works Director/Town Engineer) **APPROVED**

**Recommended Action:** Approve the purchase agreement with Laverne D. and Linda R. Wallace Trust, for 375 acre feet of Extinguishment Credits in the amount of \$90,000.00 plus administrative fees.

- d. Consideration and possible action to approve the Partnership Agreement with The Nature Conservancy, and accept the grant award of \$75,000 for use in cost sharing for updates to the Northern Arizona Regional Groundwater Flow Model. (Frank Marbury, Public Works Director/Town Engineer) **APPROVED**

**Recommended Action:** Approve the Partnership Agreement with The Nature Conservancy and accept the grant award of \$75,000 for use in cost sharing for updates to the Northern Arizona Regional Groundwater Flow Model.

- e. Consideration and possible action to approve the Professional Services Agreement with EHS Support, LLC for completion of the updates to the Northern Arizona Groundwater Flow Model in an amount not to exceed \$153,883.00. (Frank Marbury, Public Works Director/Town Engineer) **APPROVED**

**Recommended Action:** Approve the Professional Services Agreement with EHS Support, LLC for completion of the updates to the Northern Arizona Groundwater Flow Model in an amount not to exceed \$153,883.00.

- f. Consideration and possible action to approve emergency authorization for replacement of the permeate piping system at the Wastewater Treatment Plant. The cost for the work totaled \$77,965.00 and was performed by Double Down Construction. (Frank Marbury, Public Works Director/Town Engineer) **APPROVED**

**Recommended Action:** Approve emergency authorization for replacement of the permeate piping system at the Wastewater Treatment Plant. The cost for the work totaled \$77,965.00 and was performed by Double Down Construction.

- g. Consideration and possible action to award a construction contract to VSS International, Inc. for the FY 21 Slurry Seal Project in the amount of \$1,093,000. (Frank Marbury, Public Works Director/Town Engineer) **APPROVED**

**Recommended Action:** Award a construction contract to VSS International, Inc. for the FY 21 Slurry Seal Project in the amount of \$1,093,000.

- h. Consideration and possible action to authorize staff to purchase +/- 3 acres referred to as 2590 Tree Farm Lane, Chino Valley in an amount of \$85,000.00 with additional fees and commission of \$4,600.00, for a total of \$89,600.00. (Frank Marbury, Public Works Director/Town Engineer) **APPROVED**

**Recommended Action:** Authorize staff to purchase +/- 3 acres referred to as 2590 Tree Farm Lane, Chino Valley in an amount of \$85,000.00 with additional fees and commission of \$4,600.00 for a total of \$89,600.00.

## 7. **ADJOURNMENT**

Dated this 7th day of January, 2021.

By: *Erin N. Deskins, Town Clerk*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter>, and in the Public Library and Town Clerk's Office.

## **JANUARY 12, 2021, COUNCIL MEETING COVID-19 ATTENDANCE PROCEDURE**

The Chino Valley Town Council is committed to social distancing to slow the potential spread of COVID-19 Coronavirus or other communicable diseases, as well as continue to abide by the Open Meeting Laws.

### Meeting Attendance Options

Video and telephonic attendance options for public only meetings are as follows:

1. Watch and listen by joining the Zoom Webinar on the internet using your computer or mobile device (instructions below)
2. Listen only by dialing in by phone to the Zoom Webinar (instructions below)

### **Call to the Public participation**

Submit your comments via email to [clerks@chinoaz.net](mailto:clerks@chinoaz.net) or drop off your typed or hand-written note in the Utility Payment Drop Box outside the Town Hall lobby, 202 N. State Route 89, no later than Tuesday,

January 12, 2021, at noon.

**Remote Attendance**

Council meetings are live-streamed on Town of Chino Valley Facebook page, and Zoom.

Join Zoom Webinar: <https://us02web.zoom.us/j/88089355589>

Telephone: 877 853 5247 (toll free) or 888 788 0099 (toll free)

iPhone one-tap: US: +13462487799,,88089355589# or +16699009128,,88089355589#

Webinar ID: 880 8935 5589

**CERTIFICATION OF POSTING**

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_  
Erin N. Deskins, Town Clerk