

1. Parks & Recreation Advisory Board - Special Meeting Agenda

Documents:

[2023_07_11_PRAB_SP_AG.PDF](#)

2. Parks & Recreation Advisory Board - Special Meeting Packet

Documents:

[2023_07_11_PRAB_SP_AGP.PDF](#)



Town of Chino Valley

MEETING NOTICE PARKS AND RECREATION ADVISORY BOARD

**SPECIAL MEETING
TUESDAY, JULY 11, 2023
1:30 P.M.**

**Community Center
1527 N Road 1 East
Chino Valley, Arizona**

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- a.** Consideration and possible action to accept the May 3, 2022, regular meeting minutes.

4. PARKS & RECREATION ADVISORY BOARD LIAISON REPORT

5. CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

6. OLD BUSINESS

- a.** In accordance with A.R.S.§38.431.05(B), discussion and possible action regarding ratifying the Board's following May 3, 2022, action: Vice-Chair Donna Armstrong made a motion to approve the January 26, 2022, study session minutes with the correction "lighting for field four would cost \$365,000 and field three would be closer to \$500,000..."
- b.** In accordance with A.R.S.§38.431.05(B), discussion and possible action regarding ratifying the Board's following May 3, 2022, action: Vice-Chair Donna Armstrong made a motion to approve the February 15, 2022, study session minutes with the correction that moving the Dog Park to Center Street Park had not been discussed prior to the February 15, 2022, study session meeting.

7. NEW BUSINESS

- a.** Consideration and possible action to elect a Chair and Vice-Chair.
- b.** Consideration and possible discussion regarding strategic planning for Parks and Recreation.
- c.** Consideration and possible discussion to begin planning a Community Meeting.

8. FUTURE AGENDA SUGGESTIONS

- a.** Consideration and possible discussion regarding the next meeting date and time.

9. ADJOURNMENT

Dated this 6th day of July, 2023.

By: *Cyndi Thomas, Community Services Director*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711(Relay Service) 48 hours prior to the meeting to request reasonable accommodation to participate in this meeting.

Supporting documentation furnished to the Parks & Recreation Advisory Board with this agenda are available for review at the Town Clerk's office, 202 N. State Route 89.



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TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Parks Recreation Advisory Board Meeting

6. a.

Meeting Date: 07/11/2023
Contact Person: Sara Burchill, Deputy Town Clerk
Department: Town Clerk
Item Type:

**Estimated length
of Staff Presentation:**

Physical location of item:

AGENDA ITEM TITLE:

In accordance with A.R.S.§38.431.05(B), discussion and possible action regarding ratifying the Board's following May 3, 2022, action: Vice-Chair Donna Armstrong made a motion to approve the January 26, 2022, study session minutes with the correction "lighting for field four would cost \$365,000 and field three would be closer to \$500,000..."

SITUATION AND ANALYSIS

§ 38-431.05 Meeting held in violation of article; business transacted null and void; ratification

A. All legal action transacted by any public body during a meeting held in violation of any provision of this article is null and void except as provided in subsection B.

B. A public body may ratify legal action taken in violation of this article in accordance with the following requirements:

1. Ratification shall take place at a public meeting within thirty days after discovery of the violation or after such discovery should have been made by the exercise of reasonable diligence.
2. The notice for the meeting shall include a description of the action to be ratified, a clear statement that the public body proposes to ratify a prior action and information on how the public may obtain a detailed written description of the action to be ratified.
3. The public body shall make available to the public a detailed written description of the action to be ratified and all deliberations, consultations and decisions by members of the public body that preceded and related to such action. The written description shall also be included as part of the minutes of the meeting at which ratification is taken.
4. The public body shall make available to the public the notice and detailed written description required by this section at least seventy-two hours in advance of the public meeting at which the ratification is taken.

Written Description Per Section (B)(3) Above:

The Parks and Recreation Advisory Board met on May 3, 2022. During this meeting, regarding item 3(b) **APPROVAL OF MINUTES**, Vice-Chair Armstrong moved to approve the minutes with the following correction: "lighting for field four would cost \$365,000 and field three would be closer to \$500,000..." Upon review of the recording, the original draft of the minutes stated correct information. The final minutes should reflect the following: "Lighting for field three was \$365,000 and field four would be closer to \$500,000 because there was no infrastructure."

Attachments

No file(s) attached.



TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

Parks Recreation Advisory Board Meeting

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Meeting Date: 07/11/2023
Contact Person: Sara Burchill, Deputy Town Clerk
Department: Town Clerk
Item Type:

**Estimated length
of Staff Presentation:**

Physical location of item:

AGENDA ITEM TITLE:

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4. The public body shall make available to the public the notice and detailed written description required by this section at least seventy-two hours in advance of the public meeting at which the ratification is taken.

Written Description Per Section (B)(3) Above:

The Parks and Recreation Advisory Board met on May 3, 2022. During this meeting, regarding item 3(c) **APPROVAL OF MINUTES**, Vice-Chair Armstrong moved to approve the February 15, 2022, study session minutes with the correction that moving the Dog Park to Center Street Park had not been discussed prior to that February 15, 2022 meeting. However, the approved minutes from the January 26, 2022, study session state that this had in fact been a discussion.

Attachments

No file(s) attached.
