



**DEVELOPMENT SERVICES**

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**REGISTRATION OF HOME OCCUPATION**

License # \_\_\_\_\_

I (please print) \_\_\_\_\_, residing at  
(address) \_\_\_\_\_  
(city) \_\_\_\_\_ (state) \_\_\_\_\_ (zip) \_\_\_\_\_

do hereby certify that I propose to establish, at this address, the following described Home Occupation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I further certify that the above described Home Occupation will be conducted in compliance with the applicable provisions of the Town of Chino Valley Unified Development Ordinance, including the following:

**Chino Valley Unified Development Ordinance § 4.11 Home Occupations**

Home occupations shall be permitted in all residential zones and shall not alter the residential character of the property and buildings thereon. A Home Occupation is that accessory use of the dwelling or outbuilding on a residential lot that shall constitute either entirely or partly the livelihood of a person living in the dwelling. A Home Occupation shall be subject to the following provisions:

- A. There shall be no employees of the Home Occupation other than members of the household working on-site; however, there shall be no restriction on the number of employees working off-site.
- B. Traffic that is related to the Home Occupation may be permitted from 7:00 a.m. to 10:00 p.m. and shall be what is reasonable and customary to the neighborhood. The Home Occupation business owner shall provide adequate off-street parking.
- C. Signs, displays or any other exterior indications of the Home Occupation shall be subject to the applicable provisions of Section 4.21 Signs.
- D. The maximum percentage of the gross floor area of the dwelling that shall be used for all Home Occupation activities on any one property, excluding parking of vehicles, shall not exceed twenty-five (25) percent.
- E. Outdoor storage shall not display or create any external evidence of the operation of the Home Occupation.
- F. No Home Occupation shall emit noticeable odor, dust, gas, noise, vibration, smoke, toxic material or fumes, heat, or glare beyond any boundary of the lot on which the Home Occupation is conducted.
- G. A Home Occupation **shall not include**, but exclusion shall not be limited to, the following uses: Barber Shops and Beauty Parlors, Commercial Specific plans, Veterinary clinic, On-site Dog Grooming, Real Estate Offices, Restaurants, Animal Hospitals and Commercial Kennels, Retail Shops, Automobile Repair Shops, Wholesale and Storage of Building Material.

A Home Occupation may include, but is not limited, to the following uses, provided the uses are not otherwise in violation of the Home Occupation regulations: Catalog/mail order sales, Contractor Office, Bookkeeping, Off-site Yard Service, Handyman or similar services, Video Productions, Consulting, Off-site Dog Grooming. Retail sales incidental to the Home Occupation are permitted on site.

- H. Other similar Home Occupations may be permitted by the Zoning Administrator providing such Home Occupations meet all the requirements of this subsection and providing a determination is made by the Zoning Administrator that: (a) the proposed use in no way diminishes the use and enjoyment of adjacent conforming properties; (b) the proposed use will not alter the residential character of the subject property; and (c) the proposed use will not adversely affect the public health, safety or welfare.
- I. Prior to issuance of a Town Business License, the applicant for a Business License must complete and sign a Home Occupation form acknowledging receipt of a copy of Section 4.11 of the Unified Development Ordinance and compliance therewith as well as proof of compliance with all State and local business license and transaction privilege tax requirements.
- J. Failure to comply fully with the above conditions of the Home Occupation regulations shall cause revocation of the Home Occupation privilege and the Town Business License. Any appeal shall be pursuant to the Town Code.

Signed \_\_\_\_\_ Date \_\_\_\_\_