

- Use of an AED.

Required Ability to:

- Develop and maintain effective working relationships with Town staff, attorneys, defendants, witnesses, victims and families, vendors, contractors and the general public.
- Work under pressure in a highly dynamic work environment with changing demands and priorities.
- Assess and diffuse potentially volatile situations while maintaining a peaceful and cooperative environment.
- Perform close quarter use of a firearm or taser.
- Administer laws and regulations; make decisions; maintain composure; and work effectively under stressful conditions.
- Provide courteous service to the public.
- Communicate effectively, both orally and in writing.

Physical Demands / Work Environment:

- Work is performed in a formal court work environment. May be required to perform a full range of motion with lifting and/or carrying supplies, materials, equipment and/or items weighing up to 20 pounds. May be exposed to potentially violent individuals.

Core values: Integrity, Teamwork, Respectful, Communication, Service, Leadership, Innovation

Classification	Adopted	Revised	Retitled	Class Code / Range	FLS Designation	Step

APPROVED: _____

DATE: _____