



Town of Chino Valley Public Works Department

1892 Voss Dr. #201

Chino Valley, Arizona 86323

Phone: (928) 636-7140

Fax: (928) 636-7141

www.chinoaz.net

**Commercial Application
Engineering
Checklist**

Name: _____ **Construction Address:** _____

- Transmittal Letter
- Engineering Application
- Engineers Estimate
- Certificate of Assured Water Supply (if applicable)
- Project Plat (5 sets)
- List of Additional Easements
- Construction Plan Set/SWPPP Plan (3 sets)
- Design Reports – Water/Sewer/Drainage/Soils Report
- Previous Redline Comments – (If Applicable)
- All Technical Review Comments/additional requirements addressed
- All Forms Completed/Signed – Original Signatures/Dated By Applicant

******* All Engineering documents must be sealed. They must be signed or ***** stamped, "Preliminary", "Draft" or "Not for Construction".**

Received by: _____ **Date:** _____

(This application checklist must be returned with completed application)



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TOWN OF CHINO VALLEY PUBLIC WORKS/ENGINEERING APPLICATION

Development Name: _____
Project Name: _____
Project Description: _____ APN (if available) _____ - _____ - _____

APPLICANT /OWNER NAME & MAILING ADDRESS: _____ _____ _____ PHONE: _____ CELL: _____ FAX: _____ E-MAIL: _____	FOR OFFICE USE ONLY
ENGINEER/ARCHITECT NAME & MAILING ADDRESS: _____ _____ PHONE: _____ CELL: _____ FAX: _____ E-MAIL: _____	A/P/D # _____ APPLICATION DATE: _____ INITIAL FEE: _____ RECEIPT # & DATE: _____
OTHER CONTACT NAME & MAILING ADDRESS: _____ _____ PHONE: _____ CELL: _____ FAX: _____ E-MAIL: _____	TAKEN BY: _____ IS THERE A RELATED FINAL DEVELOPMENT PLAN SUBMITTAL? <input type="checkbox"/> Yes <input type="checkbox"/> No
PLAN/REPORT NAME 1. _____ 2. _____ 3. _____ 4. _____ 5. _____	NUMBER OF SHEETS/PAGES
If application is for review of construction plans/reports, please list individual plan sets/reports and the number of pages in each plan set/report separately.	
I hereby certify that the information submitted for this application is complete and accurate to the best of my knowledge and that I am the applicant or the agent of the same.	
Print Name: _____	Date: _____
Signature: _____	