

# DRAFT

## MINUTES OF THE REGULAR MEETING PARKS AND RECREATION ADVISORY BOARD TOWN OF CHINO VALLEY

MONDAY DECEMBER 10, 2018  
4:00 P.M.

The Parks and Recreation Advisory Board of the Town of Chino Valley met for a Regular Meeting in the Chino Valley Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

### 1) CALL TO ORDER

Chair League called the meeting to order at 4:00 pm

### 2) ROLL CALL

Present: Todd League, Chair; Carrie Gofourth, Vice-Chair; Diego Mendez, Board Member; Richard Coleman, Board Member; Bea Coons, Board Member; Debbie Hacke, Board Member; Robert Johnson, Board Member; Celia van der Molen, Board Member

Absent: Donna Armstrong, Board Member

Staff Recreation Lead Dallas Gray; Recreation Coordinator Hailey Bryd; Community Services  
Present: Director Scott Bruner

### 3) APPROVAL OF MINUTES

- a) Consideration and possible action to accept November 8, 2018 regular meeting minutes.

The Board agreed to move the approval of the November 8, 2018 minutes to the next regularly scheduled meeting since some boardmembers had not received the minutes that were emailed.

(Vice-Chair Gofourth arrived at 4:15 p.m.)

### 4) PARKS & RECREATION MANAGER'S REPORT

Recreation Lead Gray reported on the following:

- The Christmas flags were up and the Town Christmas event, "A December to Remember at Memory Park" was a success. Staff hoped to grow the event next year and have an entire Christmas City.
- Next year's Christmas event would go from 12:00-6:00 p.m.
- The food vendors had a successful event.
- Applying for a Diamondback grant to redo the local fields.

**5) COMMITTEE CHAIR REPORT**

**a) Committee Chair - Todd League**

Chair League reported that the Board will postpone further meetings until the slow season was over. The meetings will resume on the first Tuesday of March 2019, unless there was an issue the Board needed to address before that time.

**b) Recreation Committee - Donna Armstrong**

**c) Aquatics Committee - Carrie Gofourth**

Vice-Chair Gofourth reported the following:

- Staff will advertise for the seasonal aquatic staff earlier than in past seasons.
- A Purchase Order was issued to a group from Missouri who would come in and refurbish and repaint the slide and the accessories.
- A leak under the slide had been repaired by the Public Works Department.
- The showers will be painted during the winter season.

**d) Parks & Trails - Richard Coleman**

Boardmember Coleman reported the following:

- The Town was realigning Jerome Junction which had taken out a chunk of the Peavine Trail and both gates appeared to be in the section that was being removed. The Board discussed concerns on whether that section would be replaced and that any further questions relating to the work should be addressed to the Public Works Director, Frank Marbury.
- There were several washouts on the trail that needed maintenance. The maintenance fell under Jason Olson at the Parks Department. Boardmember Coleman would get in touch with Mr. Olson about any trail maintenance issues.

**e) Finance Committee - Bea Coons**

**6) CALL TO THE PUBLIC**

*Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

**7) CORRESPONDENCE**

**8) OLD BUSINESS**

**9) NEW BUSINESS**

**a) Discussion regarding Christmas events.**

Boardmembers discussed:

- Staff would be working on getting free photo opportunities with Santa and Mrs. Clause at the Community Center in which families will be able to take their own pictures.

**b) Discussion regarding Mud Run 2019.**

Boardmembers discussed:

- The need to start planning earlier. Staff would start working with people between meetings and report back to the Board in March.
- Providing more activities on the event day to keep people at the event, including cornhole, volleyball, bouncy houses, etc.
- The reasoning behind starting the events at 8:00 a.m. and the possibility of shortening the event by dropping the last two mud events.
- Making the awards ceremony stand out and more special for the participants by having a stage and providing medals to all participants.
- Getting the news media onsite for the event.
- Creating more of a mud town with a mud pit for kids with blowup toys, bleachers for spectators, live music, mud volleyball, beer garden, etc.
- The Active website issues: start from scratch this year instead of changing vendors.
- Tentative 2019 Mud Run event was scheduled for August 24th.
- Consider Groupon event advertisement.
- The current participant event charge for the Mud Run was \$37.50. Consider raising prices but have a family rate and keep it affordable for community members with a possible resident discount.

**c) Discussion regarding Silver Sneakers.**

Boardmembers discussed:

- By policy Silver Sneakers needed a facility that was under their control, but the Town's facility needed to be used by multiple people.
- There was not a program that would fit both the needs of the Town and Silver Sneakers.
- Silver Sneakers equipment would need to be kept onsite.
- They would contact the Town if a program fitting the Town's needs came up.
- Boardmembers would research another program called Flex, that was more adaptable.

**10) FUTURE AGENDA SUGGESTIONS**

- Price increase for the Mud Run event
- Easter Event
- Flex Program
- Project and Event projections and goals for the year
- Pickleball Courts – 2020/2021 and other Capital Improvement List for Council

**11) ADJOURNMENT**

MOVED by Vice-Chair Carrie Gofourth, seconded by Board Member Celia van der Molen to adjourn the meeting 4:43 p.m.

AYE: Chair Todd League, Vice-Chair Carrie Gofourth, Board Member Diego Mendez, Board Member Richard Coleman, Board Member Bea Coons, Board Member Debbe Hacke, Board Member Robert Johnson, Board Member Celia van der Molen  
PASSED - Unanimously

Submitted: December 17, 2018.

By: *Vickie Nipper, Deputy Town Clerk*

Approved: \_\_\_\_\_, 2018.