

**MINUTES OF THE PUBLIC MEETING  
OF THE PUBLIC SAFETY RETIREMENT BOARD  
OF THE TOWN OF CHINO VALLEY**

**October 20, 2016  
4:00 P.M.**

The Public Safety Retirement Board of the Town of Chino Valley, Arizona, met for a Public Meeting in the Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona, on OCTOBER 20, 2016.

**1) CALL TO ORDER**

Vice-Mayor Croft called the meeting to order at 3:00 p.m.

**2) ROLL CALL**

Present: Darryl Croft, Chair; Dean Keller; Cheri Romley; Gary Brusco; Vince Schaan

Staff Present: Cecilia Gritman, Assistant Town Manager

**3) APPROVAL OF MINUTES**

- a) Consideration and possible action to approve the September 7, 2016 public meeting minutes.

MOVED by Cheri Romley, seconded by Gary Brusco to approve the September 7, 2016 public meeting minutes.

**Vote: 5 - 0 PASSED - Unanimously**

**4) CALL TO THE PUBLIC**

*Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

There was no response to call to the public.

**5) OLD BUSINESS**

**6) NEW BUSINESS**

- a) Consideration, discussion and possible action regarding the letter dated October 6, 2016 from Jared A. Smout, Administrator, Public Safety Personnel Retirement System, regarding Officer Ignacio J. Villalobos, Jr., and records from Yavapai County.

Cecilia Gritman informed the Board that the Town received a letter from Jason Smout at the Public Safety personnel Retirement System regarding Officer Villalobos application for disability. He requested clarification about the following 3 items:

1. The Independent Medical Examination (IME) must be done by a medical doctor. An IME has been scheduled with Laura Pieri, M.D., for November 16, 2016. The cost for the 2 hour examination will be \$1,500.00.
2. Officer Villalobos applied for disability while he was employed at the Yavapai County Sheriffs Office due to an auto accident he was involved in while on duty. His application was denied.
  - Since the application was denied, PSRS does not have any records, just the note that he had previously applied for disability. PSRS needs to determine whether the previous disability application was in any way related to his current application and whether he suffered injury to his head in the auto accident.
  - Officer Villalobos will sign a release to enable the Town of Chino Valley to obtain medical records and documents from Yavapai County regarding the previous disability application. Medical records relating to the auto accident will be provided to Dr. Pieri prior to the IME.
3. When the disability forms were completed, Cecilia Gritman responded by checking Yes to Question #7. - Did this injury or condition occur prior to his work at Town of Chino Valley? If the answer was yes, it is an automatic disqualification.
  - They will wait until the IME is complete to respond to this inquiry.

- b) Consideration, discussion and possible action to schedule a second Independent Medical Examination of Officer Ignacio J. Villalobos, Jr., by Laura A. Pieri, M.D.

An Independent Medical Examination has been scheduled with Laura Pieri, M.D., for November 16, 2016.

MOVED by Vince Schaan, seconded by Cheri Romley that the board approve the second Independent Medical Examination with Laura A. Pieri, M.D.

**Vote:** 5 - 0 PASSED - Unanimously

- c) Consideration and discussion of the draft report regarding Public Safety Personnel Retirement System consolidation.

Board members expressed concerns regarding consolidation of the Public Safety Personnel Retirement System, including

- If the process goes to the state there will not be a local voice.
- The board members are not paid.
- The City of Prescott is an old department with many retirees and was underfunded.
- Concern is that local boards do not understand the applicable laws.
- Mandate training for board members to make sure they understand the process and applicable laws.

Cecilia Gritman requested that board members email comments to her and she will draft a letter setting forth the Board's concerns and suggestions that will be sent to the Public Safety Personnel Retirement System.

MOVED by Cheri Romley, seconded by Chair Darryl Croft to keep the Board local.

**Vote:** 5 - 0 PASSED - Unanimously

**7) EXECUTIVE SESSION**

*The Board may vote to recess the Regular Meeting and hold an Executive Session, which will not be open to the public, for the following purposes:*

**8) ACTION ITEMS RESUMED**

*After the Executive Session, the Board will reconvene the Regular Meeting.*

**9) ADJOURNMENT**

MOVED by Cheri Romley, seconded by Vince Schaan to adjourn the meeting at 3:27 p.m.

**Vote:** 5 - 0 PASSED - Unanimously

Submitted this 25th day of October, 2016.

By: *Amy Lansa, Town Clerk Assistant*

Approved: December 15, 2016