

**MINUTES OF THE REGULAR MEETING  
ROADS AND STREETS COMMITTEE  
TOWN OF CHINO VALLEY**

**JUNE 10, 2019  
4:00 P.M.**

The Roads and Streets Committee of the Town of Chino Valley convened for a public meeting in the Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

**1) CALL TO ORDER**

Chair Corey Mendoza called the meeting to order at 4:01 p.m.

**2) ROLL CALL**

Present: Corey Mendoza, Chair; James Wise, Committee Member; Jack Miller, Vice-Chair; Robert Johan, Committee Member; Dean Echols, Committee Member; Ron Romley, Secretary

Staff Present: Frank Marbury, Public Works Director/Town Engineer; Cecilia Grittman, Town Manager; Mayor Daryl Croft

**3) APPROVAL OF MINUTES**

- a) Consideration and possible action to approve March 11, 2019, meeting minutes.

MOVED by Committee Member Robert Johan, seconded by Secretary Ron Romley to approve the March 11, 2019 regular meeting minutes.

AYE: Chair Corey Mendoza, Committee Member James Wise, Vice-Chair Jack Miller, Committee Member Robert Johan, Committee Member Dean Echols, Secretary Ron Romley

PASSED - Unanimously

**4) PUBLIC WORKS/TOWN ENGINEER'S REPORT**

Mr. Marbury reported on the following:

- Election Update – The Pavement Maintenance ballot measure was defeated 2157 against and 789 for. Committee members stated they believed the Town did an excellent job getting relevant information to the citizens, but the citizens thought the tax amount was too high and blamed the federal and state government for several issues.
- Project Updates – Due to the Election Results, the slurry seal project was cancelled until the Committee determined how they wanted to proceed with road projects.
- Road 1 North Signal Update – Plans are 95% complete. Central Yavapai Metropolitan Planning Organization (CYMPO) and Arizona Department Of Transportation (ADOT) were entering into an IGA for the FY2020 construction of the signal that included overlay money for State Route Hwy 89. The signal was now slated to be completed by June 2020. The Town would

not be responsible for overruns because CYMPO was contributing funds and it would be an ADOT project.

- Pavement Maintenance – In efforts to improve pavement maintenance, public works will be testing UPM cold mix materials to compare cost and performance versus standard cold mix asphalt. In addition, public works is attempting to locate a durapatcher for demonstration of chip seal repairs. Notices will be sent to Committee members if a demonstration is scheduled to provide an opportunity to witness and evaluate the machine.

**5) COMMITTEE CHAIR REPORT**

**6) CALL TO THE PUBLIC**

*Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

**7) CORRESPONDENCE**

**8) OLD BUSINESS**

- a) Discussion regarding Fiscal Year 2020 Capital Improvement Projects.

Committee Members and Mr. Marbury discussed the following:

- The previous project recommendations for 2020 had been based on the ballot measure passing.
- The existing budget allows approximately \$400,000 of Highway User Revenue Fund (HURF) funding for project work.
- If the Town only did arterial roads, there would be enough funding for Road 1 North. This road was important because of the signal that would be installed and because it prepared an alternate route. The Town could look at Road 2 North the next year because there would be an alternative exit for the surrounding roads during the construction phase.
- As the budget allowed, continue crack sealing the arterial roads that weren't finished in the current budget year with material the Town had on hand with minimal cost of \$20-30,000.
- Reed Road would be the other arterial road that the Town could complete work on in FY2020.
- An alternative to working on the arterial roads would be to take the \$400,000 and put it towards chip sealing the roads that had over 50% road damaged.
- The County would not contribute to the maintenance of Reed Road. The section that needed the maintenance was owned by the Town, and the Town was annexed from the edge of the right of way from Road 2 South to Road 5 North.
- Road 3 to 4 fell under a contractor warranty and the Town had come to an agreement, without assigned blame, to have the contractor touch up the areas on that portion of the road.
- Committee members agreed Road 1 North towards the east would be a priority. The cost would be approximately \$200,000.
- Additionally, the Town could chip and pulverize two to three miles of local roads at \$50-75,000 per mile.
- Jerome Junction had been realigned by Town forces and was ready for asphalt for a cost of \$100,000. Chip sealing the road would protect it from weather and would cost \$60,000. This was a separate line item in the budget from the road funding.
- The capital projects could be considered a combination of road maintenance and economic development.

- Road 1 and Road 2 North have been discussed as important projects for a while.
- The Community Development Block Grant (CDBG) project was a \$315,000 grant from Northern Arizona Council Of Government (NACOG) was for low to moderate income areas only. Projects were restricted based on income levels. The money was allotted to pay for paving the remaining dirt roads in Chino Meadows 5. The \$165,000 balance of the project would be covered through the Town's Capital Improvement Funds. The asphalt road surface was dictated by the grant provisions.
- The Committee Members directed staff to recommend to the Town Council to move forward with the following capital improvement projects for FY2020, depending on funding:
  - Overlay or Reconstruction of East Road 1 North from East of State Route Hwy 89 to North Road 1 East - \$200,000.
  - Overlay or Reconstruction of Reed Road from West Center Street to West Road 1 North - \$200,000.

**9) NEW BUSINESS**

- a) Discussion regarding road damage assessments.

Committee Members and Mr. Marbury discussed the following:

- The roads were 50-80% damaged.
- The recommendations from staff was to bring in a pulverizer to pulverize the roads to a uniform size material and add 4" of base and work the material with a blade. This would be done as HURF funds allowed. Last time the Town pulverized material it was .41 cents a square yard. The pulverizer would need to be brought in by cooperative bidding. There was only one source in the State.
- The other option was to bring down the teeth on the blade and rip the material and blend in the material as best as possible. The downside was that there could be large chunks that needed to be sorted out.
- Road patch material type test information would be brought to Committee as part of the general engineering standards for asphalt roads. There were not many utility patches needed at the time.
- Staff would wait and see what the arterial road project bids amounts came in at and determine where to go after that information was gathered.
- The status of the Town's road maintenance was that the Town would concentrate on the main arterial roads and then would address the neighborhood streets that were in poor condition based on available funding left after maintaining the arterial roads.

**10) FUTURE AGENDA SUGGESTIONS**

- Subdivision road maintenance pulverization costs
- Alternate plans for residential streets
- Arterial road bid direction

**11) ADJOURNMENT**

MOVED by Vice-Chair Jack Miller, seconded by Committee Member Dean Echols to adjourn the meeting at 4:45 p.m.

AYE: Chair Corey Mendoza, Committee Member James Wise, Vice-Chair Jack Miller, Committee Member Robert Johan, Committee Member Dean Echols, Secretary Ron Romley

PASSED - Unanimously

Submitted: June 12, 2019.

By: *Vickie Nipper, Deputy Town Clerk*

Approved: August 12, 2019.