

**MINUTES OF THE SPECIAL MEETING
PARKS RECREATION ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**APRIL 13, 2017
3:00 P.M.**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

Eric Smith called the meeting to order at 3:12 p.m.

2) ROLL CALL

Present: Carrie Barnes; Deryl Jevons; George Cooper; Eric Smith; Donna Armstrong

Absent: Todd League

Staff Library Director Scott Bruner; Senior Services Administrator Cyndi Thomas; Recreation

Present: Lead Celia van der Molen; Recreation Coordinator Haley Byrd; Utilities Manager Chris Bartels; Lead Parks Maintenance Carlos Meadmore

3) Discussion and planning regarding the August 2017 Chino Mudder event.

Eric Smith passed out a new version of the Chino Mudder planning calendar and general task list for discussion and additions.

Additional duties identified included revising sponsorship categories and associated rewards from 2016 Chino Mudder (Carrie Barnes to undertake), working with Safeway on a display/sponsorship again (Donna Armstrong to undertake), and securing Wild West Fest materials (Chris Bartels – in progress).

Eric Smith re-confirmed his commitment to undertake the items on attached planning calendar.

Chris Bartels confirmed that he and his designated Utilities staff would once again be available to undertake many duties on-site in August.

Celia Vander Molen passed out items for discussion and revision that included the commonly asked questions for Activenet registration process, and waiver for participants. She also updated group on her progress regarding registration, Facebook, Town website, and much more.

Deryl Jevons led a discussion on the physical course assessment, and he and Carrie Barnes agreed to meet and formulate specific names and additional needs for each station.

4) ADJOURNMENT

MOVED by George Cooper, seconded by Deryl Jevons to adjourn the meeting at 4:50 p.m.

Vote: 5 - 0 PASSED - Unanimously

Submitted this 20th day of April, 2017.

By: *Jami Lewis, Town Clerk*

Approved: May 13, 2017