

# **DRAFT**

## **MINUTES OF THE REGULAR MEETING SENIOR CENTER ADVISORY BOARD TOWN OF CHINO VALLEY**

**TUESDAY, APRIL 9, 2019  
9:00 A.M.**

The Senior Center Advisory Board of the Town of Chino Valley convened for a regular meeting at the Chino Valley Senior Center, located at 1021 W. Butterfield Road, Chino Valley, Arizona.

**1) CALL TO ORDER**

Chair Mary Johnson called the meeting to order at 9:04 a.m.

**2) INVOCATION**

Elaine Erb led the invocation.

**3) ROLL CALL**

Present: Board Member Anita DeMello; Board Member Nancy Best; Board Member Elaine Erb;  
Chair Mary Johnson

Absent: Board Member Kathy Farber; Board Member Nancy Mitchell

Staff Assistant Community Services Director Cyndi Thomas  
Present:

**4) APPROVAL OF MINUTES**

- a)** Consideration and possible action to approve the January 8, 2019, regular meeting minutes.

MOVED by Board Member Elaine Erb, seconded by Board Member Nancy Best to approve the January 8, 2019, meeting minutes.

AYE: Board Member Anita DeMello, Board Member Nancy Best, Board Member Elaine Erb, Chair Mary Johnson

PASSED - Unanimously

**5) REPORTS FROM SENIOR CENTER DIRECTOR, CHAIR, AND MEMBERS OF THE BOARD/LIAISONS**

- a)** Executive - Mary Johnson

Boardmember Johnson reported:

The Advisory Board sent out Valentine's Day cards and cookies to the Meals on Wheels clients.

**b) Activities - Elaine Erb**

Boardmember Erb reported:

- Chuck Brown will perform his Johnny Cash impersonation June 11, 2019.
- There will be a Yahtzee Tournament on May 17, 2019.

**c) Transportation - Anita DeMello, Kathy Farber**

Boardmember DeMello reported:

There is a Laughlin trip scheduled for May 2019.

**d) Nutrition -**

**e) Community Services - Cyndi Thomas**

Ms. Thomas reported:

The head cook at the Senior Center will be retiring in May and staff will be recruiting for the position.

**6) CALL TO THE PUBLIC**

*Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

**7) UNFINISHED BUSINESS**

**8) NEW BUSINESS**

**a) Discussion regarding Senior Center Advisory Board By-Laws and Liaisons responsibilities.**

Chair Johnson discussed the following:

- Reminded the Boardmembers to be aware of the Advisory Boards duties as stated in the Senior Center Advisory Board's Bylaws.
- The Board needed to consider filling the Board positions for the upcoming fiscal year.
- Consider amending the Boards Bylaws to allow the Board to meet less frequently. The current bylaws required the Board to meet on a monthly basis.
- Consider adding an amendment to the Bylaws to include Shed Cleaning.

**9) FUTURE AGENDA SUGGESTIONS**

**10) ADJOURNMENT**

MOVED by Board Member Nancy Best, seconded by Board Member Anita DeMello to adjourn the meeting at 9:23 a.m.

AYE: Board Member Anita DeMello, Board Member Nancy Best, Board Member Elaine Erb, Chair  
Mary Johnson

PASSED - Unanimously

Submitted: April 15, 2019.

By: *Vickie Nipper, Deputy Town Clerk*

Approved: \_\_\_\_\_, 2019.