

**MINUTES OF THE REGULAR
PARKS RECREATION ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**APRIL 4, 2017
4:00 P.M.**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, met for a Regular Meeting at the Chino Mudder Course-Old Home Manor 2125 Old Home Manor Drive Chino Valley, AZ.

1) CALL TO ORDER

Vice Chair Eric Smith called the meeting to order at 4:10 p.m.

2) ROLL CALL

Present: Carrie Barnes; Todd League; Deryl Jevons; George Cooper; Eric Smith; Donna Armstrong
Staff Library Director Scott Bruner; Utilities Manager Chris Bartels; Lead Parks Maintenance
Present: Carlos Meadmore; Recreation Coordinator Celia Vander Molen; Recreation Lead Haley Byrd

3) APPROVAL OF MINUTES

- a) Consideration and possible action to accept the February 7, 2017 regular meeting minutes.

MOVED by George Cooper, seconded by Deryl Jevons to approve the February 7, 2017 meeting minutes.

Vote: 6 - 0 PASSED - Unanimously

4) PARKS & RECREATION MANAGER'S REPORT

- a) Staff update regarding Community Center building upgrades and new staff hires.

Utilities Manager Bartels and Library Director Bruner introduced new staff, and provided an update on the Community Center remodel that will be discussed by Town Council on 4/25.

5) COMMITTEE CHAIR REPORT

- a) Committee Chair - Todd League

No chair report at this time.

- b) Recreation Committee - Donna Armstrong

Donna Armstrong reported on her research for the Town coordinating with AZ Game and Fish Department and police shooting range for conducting hunter safety courses. Chris Bartels suggested a meeting with Donna, multiple staff, and other to discuss further. Donna also shared information on grants to fund Peavine Trail improvements, with grants coming to Town via Chino Valley Historical Society 501(c)(3) non-profit. Donna and George Cooper to discuss further.

c) Aquatics Committee - Carrie Barnes

No report at this time.

d) Parks & Trails - George Cooper

George Cooper reported progress with ADOT to secure State Route 89 signage for two locations to direct trail users to Peavine Trail. Utilities Manager Bartels indicated that good ADOT contacts are Chris Page, Richard Perez, and Mike Brown.

e) Finance Committee - Eric Smith

Eric Smith reported on grant submittal to AZ Community Foundation for just under \$9,000 for Chino Valley Public Library – Educational Courtyard & Wildlife Habitat, and awaiting response around late May.

6) **CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

No response at call to the public.

7) **CORRESPONDENCE**

No correspondence at this time.

8) **OLD BUSINESS**

Donna Armstrong briefly reported she spoke to Councilman Mike Best for LDS Church and Lions Club for Chino Mudder participation/assistance one again. Donna also indicated she will speak to Matt Santos, Town PIO, about his involvement.

As it was not on the agenda the item was not discussed.

9) **NEW BUSINESS**

a) Consideration and possible action to walk, assess, and discuss Mudder Course.

The Board walked and assessed the Chino Mudder course for August 2017 preparations. Details as follows:

Station No.	Task(s) needed prior to August
1	Weed eating.
2	Contact Paul Tomitz, Yavapai College, about re-design and build, add poles, pvc repair. Consider new station between 2 & 3.
3	Contact CAL Ranch about sponsorship with water barrels – Carlos has ropes.
4	Weed eating, check each tire for insects.
5	Add culverts to middle of trench for crawl.
6	Since obstacle is two-way, place orange construction fencing to separate, direction signs.
7a	NEW to be constructed – no water possible jersey barriers/concrete barriers from Ed @ ACS Concrete.
7b	On one half of wall, place foot holds and one hanging rope.
8	None needed.
9	Add ropes for tightropes (Carlos has in storage).
10	Check top knots in ropes.
11	Add/borrow straw bales again for pyramid.
12	Add webbing again, improve new banks.
13	Move slanted ramps closer together and paint footprints, instructional sign needed for side-to-side motion needed.
14	Weed eating.
15	Increase water level this year.
16	Add ropes for a commando crawl.
17	Fill unneeded small trenches.
18	Need bigger pipes.
19	The Red Dragon – Eric will sand down rough spots, replace slats w/ 2x4s, and repaint obstacle.
20	Build hill at beginning with slant/slide down into water/pond (clean water due to liner again).

Other general comments and needs: Need to work with Councilman Lon Turner once again, and 7-1/2 HP pump needed for water system. Water system needs repairs by #19. Add new obstacle #7a (dry). Created numbered signs for each station. Contact Kevin Larson, LDS Church, for possible assistance with water system.

10) FUTURE AGENDA SUGGESTIONS

Future agenda items were not discussed.

11) ADJOURNMENT

MOVED by George Cooper, seconded by Todd League to adjourn the meeting at 6:10 p.m.

Vote: 6 - 0 PASSED - Unanimously

Submitted this 6th day of April 2017.

By: *Jami Lewis, Town Clerk*
Approved: May 2, 2017