

**MINUTES OF THE SPECIAL MEETING
PARKS AND RECREATION ADVISORY BOARD
TOWN OF CHINO VALLEY**

**MARCH 13, 2018
4:00 P.M.**

The Parks and Recreation Advisory Board of the Town of Chino Valley met for a Special Meeting at the Chino Valley Community Center, located at 1527 N. Road East, Chino Valley, Arizona.

FUTURE AGENDA SUGGESTIONS

1) CALL TO ORDER

Chair Todd League called the meeting to order at 4:03 p.m.

2) ROLL CALL

Present: Todd League, Chair; Donna Armstrong, Board Member; Carrie Barnes, Board Member; George Cooper, Board Member; Debbie Hacke, Board Member; Deryl Jevons, Board Member

Staff Present: Assistant Community Service Director Cyndi Thomas; Recreation Lead Hailey Bryd; Lead Parks Maintenance Worker Carlos Meadmore

3) APPROVAL OF MINUTES

- a) Consideration and possible action to accept the February 6, 2018 regular meeting minutes.

MOVED by Board Member George Cooper, seconded by Board Member Deryl Jevons to approve the February 6, 2018 regular meeting minutes.

Vote: 6 - 0 PASSED - Unanimously

4) PARKS & RECREATION MANAGER'S REPORT

Hailey Byrd reported on the Town's Annual Easter Egg Hunt on March 31 at the Community Center Park and opportunities to assist.

5) COMMITTEE CHAIR REPORT

- a) Committee Chair - Todd League
b) Recreation Committee - Donna Armstrong
c) Aquatics Committee - Carrie Barnes

Carrie Barnes stated upcoming training has been scheduled for Aquatics Staff members.

d) Parks & Trails - George Cooper

George Cooper reported that Richard from the Sierra Club has been working on bicycle trails and he had filed an application for the Board.

e) Finance Committee - Eric Smith

Chair League reported that Eric Smith resigned his position effective earlier that day. Members noted Smith's departure as a tremendous loss to the committee and the need to recruit new applicants, especially some younger folks.

6) **CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

Councilmember Mike Best reported that he has been asked to be Chairman for the 50th Anniversary Celebration of the Town of Chino Valley. He was collecting stories and pictures to be edited for a book recording the town's history. It was mentioned that a book was created for the Town's 25th anniversary. Mr. Best stated that this will be the biggest party the Town has ever had and is scheduled for Labor Day 2020 to coincide with the annual parade and pancake breakfast at Memory Park. In addition to the book, Mr. Best wanted to build a time capsule to commemorate the event. A meeting will be held April 11, with the time and place to be determined at a later date.

Councilmember Mike Best also presented an idea about lighting up Memory Park for Christmas. He suggested seeking sponsors to light approximately 40 trees at the park Thanksgiving Weekend. Lights could remain through the Holiday Season. Following a brief discussion, it was decided to discuss the event at a later date.

7) **CORRESPONDENCE**

8) **OLD BUSINESS**

a) Discussion and review of Chino Mud Run.

Staff and Boardmembers discussed and reviewed the Chino Mud Run event:

- The Chino Mud Run will be held on August 25, starting at 8:00 a.m. They agreed to change start times to 20-minute intervals after 8:40 a.m. and add two additional runs. Former Vice-Chair Eric Smith had provided a flash drive with photos and information from previous Mud Runs to be used for future events.
- Staff will work with Tom's Print Shop on the logo and T-shirts, stressing that enough T-shirts be made since last year there were not enough. Last year 300 participated in the Chino Mud Run. They reviewed the number of food vendors, video producers and photographers. A DJ will also be contacted.
- Staff member Carlos Meadmore stated his staff will begin working on weeds and rodent control within the next several weeks. The need for additional shade and seating was briefly

discussed and will be addressed at a later meeting.

- b) Discussion regarding the Peavine Trail.

George Cooper reported that the Town was waiting on Prescott and funding for lean-tos and benches was still being sought.

9) **NEW BUSINESS**

- a) Report on the February 21, 2018 Council Retreat by Cyndi Thomas, Assistant Community Services Director.

Cyndi Thomas, Assistant Community Services Director, reported on the February 21, 2018 Council Retreat:

- The Peavine Trail between Chino Valley and Prescott will be completed since money and resources are available.
- Memory Park is a town council priority, especially the re-bid of bathrooms. Lighting ballfields is another priority town council wants addressed by Parks and Recreation.
- At this time, improvements and/or relocation of the dog park is not a priority.
- John Coomer, the Town's newly-hired Economic Development Director, will assist Parks and Recreation in compiling a needs assessment.

(Cyndi Thomas left the meeting at 5:11 p.m.)

- b) Discussion on future events.

10) **FUTURE AGENDA SUGGESTIONS**

Memory Park Christmas Lighting
Shade and Seating for Chino Mud Run

11) **ADJOURNMENT**

MOVED by Board Member Deryl Jevons, seconded by Board Member George Cooper to adjourn the meeting at 5:14 p.m.

Vote: 6 - 0 PASSED - Unanimously

Submitted: April 2, 2018.

By: *Vickie Nipper, Deputy Town Clerk*

Approved: May 1, 2018.