

**MINUTES OF THE REGULAR
PARKS RECREATION ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**TUESDAY, MARCH 7, 2017
4:00 P.M.**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

Todd League called the meeting to order at 4:02 p.m.

2) ROLL CALL

Present: Carrie Barnes; Todd League; Deryl Jevons; Celia A. Vander Molen; Donna Armstrong

Absent: George Cooper; Eric Smith

Staff Present: Library Director Scott Bruner; Lead Parks Maintenance Worker Carlos Meadmore

3) APPROVAL OF MINUTES

4) PARKS & RECREATION MANAGER'S REPORT

No manager's report at this time.

5) COMMITTEE CHAIR REPORT

a) Committee Chair - Todd League

No committee report at this time.

b) Recreation Committee - Donna Armstrong

Donna Armstrong advised that archery item is on hold pending call back from archery range personnel

Donna Armstrong reported on the Equestrian association:

1. They filed their first grant application.
2. Built one arena and a second arena ready for construction.
3. Held their first event, a seminar, with 17 additional events planned for 2017.
4. 500 volunteer hours and 250 volunteer tractor hours to date.

The layout of the arena has changed from the original design due to the property assigned by the

Town.

c) Aquatics Committee - Carrie Barnes

No committee meeting at this time pending the new hires of aquatic personnel. Proposed increase entry fees.

d) Parks & Trails - George Cooper

No committee report at this time.

e) Finance Committee - Eric Smith

Chairman League advised Eric Smith submitted the library's Wild Life Habitat and Educational courtyard grant. The grant money is dedicated to landscaping and water feature.

6) **CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

No response at call to the public.

7) **CORRESPONDENCE**

No correspondence at this time.

8) **OLD BUSINESS**

a) Discussion regarding Parks and Recreation Needs Assessment.

The board discussed Parks and Recreation needs assessment.

1. Memory Park expansion

1. Scott Bruner advised he is awaiting call back from Richard Straub regarding time line for asphalt cutting, dirt, and water issues at Memory Park expansion.

2. Community Center

1. Cleaning of offices.

2. Present to Council the community center expansion design created by Michael Taylor.

3. Boys and Girls club using one wing and service clubs using the other wing.

The board discussed the following in regards to the Mudder:

1. Having a dedicated website and face book page to include pictures and registration.

2. Auto renewal with Active.com for registration and advertisement.

3. Single computer to maintain records of events and use of Parks and Recreation Advisory

Board.

4. Contact APS / Darla regarding their support and contacting a 501c3 to work with APS.
5. Using APS's mud-village kid course, which is a series of mud pits.
6. Rinsing off stations vs. shower facility.
7. Long-term use of facility to include a building. A construction company agreed to build if they could brand the building.

The board discussed the following in regards to the July 4 event:
Agreed to recommend the band interviewed.

9) NEW BUSINESS

- a) Discussion regarding Parks and Recreation master calendar of events.
 - a. Town sponsored events
 - b. Town supported events
 - c. Private event scheduling on Town master calendar

This topic tabled until the next regular meeting.

- b) Discussion regarding Civicplus/Rec1 web based software.

This topic tabled until the next regular meeting.

10) FUTURE AGENDA SUGGESTIONS

11) ADJOURNMENT

MOVED by Donna Armstrong, seconded by Deryl Jevons to adjourn the meeting at 5:44 p.m.

Vote: 5 - 0 PASSED - Unanimously

Submitted this 5th day of April 2017.

By: *Jami Lewis, Town Clerk*

Approved: May 2, 2017