

**MINUTES OF THE PUBLIC MEETING
OF THE PUBLIC SAFETY RETIREMENT BOARD
OF THE TOWN OF CHINO VALLEY**

**February 24, 2016
4:00 P.M.**

The Public Safety Retirement Board of the Town of Chino Valley, Arizona, met for a Public Meeting in the Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona, on February 24, 2016.

1) CALL TO ORDER

Vice-Mayor Darryl Croft called the meeting to order.

2) ROLL CALL

Present: Chair Darryl Croft; Dean Keller; Cheri Romley; Gary Brusco; Vince Schaan

Staff Present: Cecilia Grittmann, Assistant Town Manager

3) APPROVAL OF MINUTES

- a) Consideration and possible action to approve the August 26, 2015 meeting minutes.

MOVED by Cheri Romley, seconded by Gary Brusco to approve the August 26, 2015 meeting minutes.

Vote: 5 - 0 PASSED - Unanimously

4) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

No public comments.

5) OLD BUSINESS

No old business.

6) NEW BUSINESS

- a) Consideration and possible action regarding the resignation of Mike Tobey and/or appointment of Dean Keller, term ending June 30, 2016 and a review of board member terms.

The Board discussed the terms of office and position appointments.

MOVED by Cheri Romley, seconded by Vince Schaan moved to accept Mike Tobey's resignation and the appointment of Dean Keller.

Vote: 5 - 0 PASSED - Unanimously

b) Consideration and possible action to accept Joshua McIntire into Retirement System.

- Review medical information in Executive Session (see number 7. Executive Session, below)
- Action regarding approval (see number 8. Action Items Resumed, below)

c) Consideration and possible action to accept the resignation of Police Officer Eric Hatchell.

MOVED by Gary Brusco, seconded by Cheri Romley to accept Police Officer Eric Hatchell's resignation.

Vote: 5 - 0 PASSED - Unanimously

d) Consideration and possible action regarding funds transferred into and out of Chino Valley PSRS.

- 1. In: Steven Angel
- 2. Out: Caleb Cozens (06/20/2015)
- 3. ~~Out:~~ IN: Jonathan Ferris (08/15/2015)

1. In: Steven Angel; Cheri Romley moved, Vince Schaan seconded to accept the funds transfer into Chino Valley PSRS.
2. Out: Caleb Cozens (06/20/2015) Gary Brusco moved, Vince Schaan seconded to accept the funds transfer out of Chino Valley PSRS.
3. Out: Jonathan Ferris (08/15/2015) The Board discussed that the funding should be IN not OUT. Cheri Romley moved, Vince Schaan seconded to accept the funds transfer into Chino Valley PSRS from Jonathan Ferris.

Vote: 5 - 0 PASSED - Unanimously

e) Correspondence

- 1. FAQ: Return to work information
- 2. January 2016 from PSRS re: year-end processing
- 3. (not dated) from PSRS re: website use
- 4. December 2, 2015 memorandum from PSRS re: Actuarial Valuations
- 5. October 16, 2015 email from PSRS re: Investment Fees

Assistant Town Manager Gritman recapped the correspondence, which included rules for retirement, 1099 payroll; the information will be forwarded to payroll, permanent base adjustment, projected unfunded liability.

7) EXECUTIVE SESSION

The Board may vote to recess the Public Meeting and hold than Executive Session, which will not be open to the public, for the following purposes:

- a) Pursuant to A.R.S. Section 38-431.03(A)(2) for discussion and consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law with regard to Joshua McIntire.
- b) Pursuant to A.R.S. Section 38-847.01(A) and (B)(1)(2) and (3) for discussion and consideration of all necessary information from employer to render a decision on Joshua McIntire's eligibility for membership in the Public Safety Personnel Retirement System.

8) ACTION ITEMS RESUMED

After the Executive Session, the Board will reconvene the Public Meeting.

- a) Consideration and possible action to accept Joshua McIntire into the Public Safety Retirement System:

MOVED by Cheri Romley, seconded by Gary Brusco to accept J McIntire into retirement system without conditions.

Vote: 5 - 0 PASSED - Unanimously

MOVED by Cheri Romley, seconded by Gary Brusco to accept Joshua McIntire into retirement system without conditions.

Vote: 5 - 0 PASSED - Unanimously

9) ADJOURNMENT

Submitted this 1st day of March 2016.

By: *Liz Hart, Deputy Town Clerk*

Approved: June 13, 2016