

**MINUTES OF THE REGULAR MEETING
OF THE SENIOR CENTER ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**Tuesday, FEBRUARY 14, 2017
8:00 A.M.**

The Senior Center Advisory Board of the Town of Chino Valley, Arizona, convened for a regular meeting at the Chino Valley Senior Center, located at 1021 W. Butterfield Road, Chino Valley, Arizona.

1) CALL TO ORDER

Nancy Mitchell called the meeting to order at 8:07 a.m.

2) INVOCATION

Kathy Farber led the invocation.

3) ROLL CALL

Present: Joyce English; Anita DeMello; Kathy Farber; Chair Nancy Mitchell; Vice-Chair Dolly Cena

Absent: Nancy Best

Staff Senior Services Administrator Cyndi Thomas

Present:

4) APPROVAL OF MINUTES

- a)** Consideration and possible action to approve the January 10, 2017 meeting minutes.

The Board members clarified that there was no increase in the \$4.00 fee for people coming into that Senior Center who are over 60 years and no increase in the \$5.00 fee for people under age 60.

The rate for Meals on Wheels people that do not qualify for NACOG will be raised from \$4.00 to \$5.00. This increase will become effective on April 1, 2017.

MOVED by Kathy Farber, seconded by Anita DeMello to accept the January 10, 2017 meeting minutes.

Vote: 5 - 0 PASSED - Unanimously

- b)** Consideration and possible action to approve the January 24, 2017 meeting minutes.

MOVED by Joyce English, seconded by Anita DeMello to accept the January 24, 2017 meeting minutes.

Vote: 5 - 0 PASSED - Unanimously

5) **REPORTS**

a) Executive - Nancy Mitchell

- Requested that all Board members bring 50 cookies to the March 2017, meeting. The cookies will be given to Meals on Wheels recipients.
- Attended the Open Meeting Law Training on January 17, 2017, and passed around her handout for other members to review.
- The Open Meeting Law materials are available on the Town website.

b) Activities - Nancy Herrero

Nancy Herrero was not present.

c) Transportation - Dolly Cena

- The trip to Cliff Castle Casino is sold out.
- She was given 2 gift cards from Johnny Rockets Restaurant and will hold a drawing to see who will receive them.
- All attendees will receive a 10% discount if they eat at Johnny Rockets.
- So far no one has signed up for the Renaissance Festival Trip.

d) Nutrition - Kathy Farber

- Congregant meals are down in 2016 but increased from 2015.
- Meals on Wheels are up which has increased the routes for the drivers. It takes longer for the drivers to complete their routes.
- There are 2 MOWs routes.
- All volunteers, including Meals on Wheels drivers, eat for free at the Senior Center.

e) General Services - Cecilia Gritman

Cecilia Gritman was not present.

f) Senior Services - Cyndi Thomas

- NACOG monitoring was done in January with very few corrective actions, all of which were non-critical and need to be corrected by March 12, 2017.
- NACOG RFP due by March 13. Cyndi Thomas will work on bid and submit for annual federal funds.
- Overview of the community services department re-organization and transition plan. Community Services Director, Scott Bruner and Assistant Community Services Director, Cyndi Thomas positions will begin July 1, 2017.
- Nancy Herrero resigned from the Board.
- Staff will review existing and new applications before submitting to the the Appointments Committee.

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

There was no response to call to the public.

7) UNFINISHED BUSINESS

There was a brief discussion regarding the car show. No action was taken.

8) NEW BUSINESS

There was no new business.

9) FUTURE AGENDA SUGGESTIONS

Car cruise to be put on agenda for the remainder of the time through July 2017.

10) ADJOURNMENT

MOVED by Kathy Farber, seconded by Anita DeMello to adjourn the meeting.

Vote: 5 - 0 PASSED - Unanimously

Dated this 15th day of February, 2017.

By: Jami Lewis, *Town Clerk*

Approved: May 9, 2017