

**MINUTES OF THE REGULAR MEETING  
ROADS AND STREETS COMMITTEE  
TOWN OF CHINO VALLEY**

**MONDAY, FEBRUARY 11, 2019  
4:00 P.M.**

The Roads and Streets Committee of the Town of Chino Valley convened for a public meeting in the Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

**1) CALL TO ORDER**

**2) ROLL CALL**

Present: Corey Mendoza, Chair; James Wise, Committee Member; Jack Miller, Vice-Chair; Ron Romley, Secretary

Absent: Robert Johan, Committee Member; Doug Federico, Committee Member; Dean Echols, Committee Member

Staff Present: Frank Marbury, Public Works Director/Town Engineer

**3) APPROVAL OF MINUTES**

- a) Consideration and possible action to approve January 14, 2019 meeting minutes.

MOVED by Vice-Chair Jack Miller, seconded by Secretary Ron Romley to approve the January 14, 2019 regular meeting minutes.

AYE: Chair Corey Mendoza, Committee Member James Wise, Vice-Chair Jack Miller, Secretary Ron Romley

PASSED - Unanimously

**4) PUBLIC WORKS/TOWN ENGINEER'S REPORT**

Mr. Marbury reported on the following:

- Jerome Junction Realignment had begun. Paving or chip sealing would need to wait until summer when contractors would be available for the work. Fencing was not part of the project.
- Crack sealing operations would begin shortly in preparation for sealcoating if the road maintenance program was approved. Crack sealing was best done during cold temperatures.
- The bid documents for the CDBG paving in Chino Meadows V were being completed. Budget limitations may affect how many of the roads got paved and removing certain roads from the project could be written into the bid.

**5) COMMITTEE CHAIR REPORT**

**6) CALL TO THE PUBLIC**

*Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

**7) CORRESPONDENCE**

**8) OLD BUSINESS**

- a) Discussion and possible action regarding road maintenance funding and associated public information.

Mr. Marbury and the Committee discussed the following:

- Community members in Chino Meadows were upset that their roads were not part of the proposed Maintenance Plan. Those roads could be funded through other Town funding options and grants. Staff would reach out to citizens to address their concerns. The Town should publicize to the public the grants that were awarded to Town and how the funds were spent.
- The pros and cons of releasing the annual list of roads to be maintained under the Maintenance Plan before the ballot measure. Any plan released to the public would be a proposed schedule with a disclaimer that it was subject to change. The Committee thought it was beneficial to release a tentative schedule to the community before the ballot measure on May 21.
- Mr. Marbury planned to have a rolling five to seven-year budget/schedule to present to the Council which would be updated annually.
- The first year's proposed list of roads was intended to maximize project funds by bidding out one slurry seal contract that would minimize the total costs

- b) Discussion and possible recommendation to Council regarding signage and turn restrictions at Road 1 North and State Route 89.

Mr. Marbury and the Committee discussed the following:

- Road 1 North intersection two-year police summary accident report showed a total of eight accidents with four that involved injuries and no fatalities.
- Traffic count was approximately 2500 vehicles per day which included the east and west side intersections of the highway. Peak times were 6-7:00 a.m. and 3-4:00 p.m. Staff would count the road again to adjust for any errors.
- Road 2 North had seen 28 accidents with 15 injuries and 11,000 vehicles per day. Highway 89 had approximately 27,000 vehicles per day.
- ADOT had agreed the Town could put up signs and the Town would be responsible for enforcement.
- Funding for the signal project was still undetermined. The plans were 95% complete. The next step would be right of way acquisition.
- The medical center had an access permit with ADOT and traffic would be restricted to right turns only.
- The Committee agreed to postpone any action for six to eight months when they would study the numbers at the intersection again.

**9) NEW BUSINESS**

- a) Discussion and possible action regarding requirements and/or prohibitions for utility cuts ordinance.

Mr. Marbury and the Committee discussed the following:

- The typical utility cut included slurry material that widened out 6-12 inches for the asphalt cut. The Town spec included 500 psi concrete for stabilization.
- ADOT's method of a T cut was meant to stagger joints so that water would be less likely to get through. The use of slurry was faster and more reliable than compaction testing.
- Mr. Marbury would bring ADOT, Chino Valley, Prescott and Prescott Valley specifications to the next meeting for comparison.
- Quality control and follow up were important.
- Staff was working on warranty and bonding requirements and provisions.
- New streets requirements– bring back to the original condition.

**10) FUTURE AGENDA SUGGESTIONS**

Staff would be working with a consultant on updating engineering standards and details and would add changed items to the agenda for the Roads and Streets Committee review during the process. The standards and details would be reviewed by staff every three years.

**11) ADJOURNMENT**

MOVED by Secretary Ron Romley, seconded by Vice-Chair Jack Miller to adjourn the meeting at 4:45 p.m.

AYE: Chair Corey Mendoza, Committee Member James Wise, Vice-Chair Jack Miller, Secretary Ron Romley

PASSED - Unanimously

Submitted: February 14, 2019.

By: *Jami C. Lewis, Town Clerk*

Approved: March 11, 2019.