

**MINUTES OF THE REGULAR MEETING
OF THE SENIOR CENTER ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**Tuesday, NOVEMBER 8, 2016
8:00 A.M.**

The Senior Center Advisory Board of the Town of Chino Valley, Arizona, convened for a regular meeting at the Chino Valley Senior Center, located at 1021 W. Butterfield Road, Chino Valley, Arizona.

1) CALL TO ORDER

Nancy Mitchell called the meeting to order at 8:05 a.m.

2) INVOCATION

Dolly Cena led the invocation.

3) ROLL CALL

Present: Joyce English; Anita DeMello; Nancy Best; Nancy Herrero; Kathy Farber; Chair Nancy Mitchell; Vice-Chair Dolly Cena

Staff Present: Senior Services Administrator Cyndi Thomas; Interim Town Manager Cecilia Grittmann

4) APPROVAL OF MINUTES

- a) Consideration and possible action to accept the October 11, 2016, regular meeting minutes.

Kathy Farber noted that Don Kilgour was a guest at the last meeting.

MOVED by Nancy Best, seconded by Vice-Chair Dolly Cena to approve the October 11, 2016 regular meeting minutes, as corrected.

Vote: 7 - 0 PASSED - Unanimously

5) REPORTS

- a) Executive - Nancy Mitchell

Nancy Mitchell welcomed guests Bonnie Hayes, Carol Heathershaw, Karen Landis, Joy Hongisto and Don Kilgour.

Nancy Mitchell informed the Board members that the roll of the Advisory Board is as a liaison with staff, participants and Town Council. If anyone had questions she referred them to the Advisory Board Bylaws.

b) Activities - Nancy Herrero

No report.

c) Transportation - Dolly Cena

Dolly Cena reported:

- They will take 2 vans from the Senior Center to the Mesa Swap Meet.
- A trip to Tlaquepaque is planned to look at Christmas lights.
- Jersey Boys and Momma Mia performances are both scheduled for March 17, 2017 at the Elks Theater. Tickets are \$25.00 for each performance. A sign up list will be placed to see how many people are interested in attending.
- Attendees will need to pre-pay for the tickets
- Dolly will contact the Elks Theater to see if tickets can be reserved.

d) Nutrition - Kathy Farber

Kathy Farber reported:

- Congregant meal numbers are down. Meals on Wheels numbers are up.
- The Two for Tuesday meal did not happen.
- The Friday Lunch Buffett was successful and served 50 people.
- Kathy will investigate the costs to advertise in several local publications.

e) General Services - Cecilia Grittmann

Cecilia Grittmann reported the following information:

- Town Manager, Robert Smith resigned
- Council will appoint Cecilia Grittmann as Interim Town manager for 6 months.
- The Halloween event was great.
- On 12/10/2016, the Chamber is having a Christmas event at Heritage Middle School with trees, vendors and Santa Claus
- Staff will decorate Memory Park with lights.
- Town has received a proposal for motor sports at Old Home Manor.
- As a current tenant, Yavapai College has the right to reject the motor sports facility. The Yavapai College board will meet in January 2017.

f) Senior Services - Cyndi Thomas

Cyndi Thomas provided the following report:

- The Administrative Aide position has been posted.
- They will review applicants and possibly fill the position by 12/01/2016.
- Reminded each board member to sign 50 greeting cards to be sent with Meals on Wheels to homebound seniors. One card will be delivered to each person, each day over the week before Christmas.
- Upcoming events at the Senior Center:
 - 11-23-16 Thanksgiving Dinner
 - 12-05-16 Women's acapella singing group
 - 12-12-16 Elvis is in the House
 - 12-21-16 Christmas Lunch

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

Karen Landis requested that information about the Board members and monthly meetings be included in the monthly newsletter as well as information that the meetings are open to the public.

Bonnie Hayes requested that information about how to apply for Board positions be made known at the Center.

7) UNFINISHED BUSINESS

8) NEW BUSINESS

- a) Consideration, discussion and possible action regarding the Adopt a Senior Program.

May is Older American's Month.

MOVED by Nancy Best, seconded by Kathy Farber to use May to acknowledge the two oldest male and female citizens.

Vote: 7 - 0 PASSED - Unanimously

9) FUTURE AGENDA SUGGESTIONS

- Ugly Christmas sweater day.
- Bring greeting cards and any extra calendars to hand out to homebound seniors with the cards.

10) ADJOURNMENT

MOVED by Kathy Farber, seconded by Nancy Herrero to adjourn the meeting at 8:38 a.m.

Vote: 7 - 0 PASSED - Unanimously

Dated this 17th day of November, 2016

By: Amy Lansa, *Town Clerk Assistant*

Approved: December 13, 2016