

**MINUTES OF THE SPECIAL MEETING
OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY**

**TUESDAY, AUGUST 16, 2016
6:00 P.M.**

The Town Council of the Town of Chino Valley, Arizona, met for a Special Meeting in the Chino Valley Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona, on Tuesday, August 16, 2016.

Present: Mayor Chris Marley; Vice-Mayor Darryl Croft; Councilmember Mike Best; Councilmember Susie Cuka; Councilmember Jack Miller; Councilmember Corey Mendoza; Councilmember Lon Turner

Staff Present: Town Manager Robert Smith; Assistant Town Manager Cecilia Gritman; Town Attorney Phyllis Smiley; Finance Director Joe Duffy; Public Works Director/Town Engineer Michael Lopez; Public Works Manager Chris Bartels; Development Services Director Ruth Mayday; Town Clerk Jami Lewis (recorder)

1) CALL TO ORDER; ROLL CALL

Mayor Marley called the meeting to order at 6:02 p.m.

2) Consideration and possible action to approve Rodeo Grounds Lease between the Town of Chino Valley and the Chino Valley Equestrian Association for a one-year period beginning August 9, 2016 through July 31, 2017. (Cecilia Gritman, Assistant Town Manager)

Recommended Action: Approve the Rodeo Grounds Lease between the Town of Chino Valley and the Chino Valley Equestrian Association for a one- year period beginning August 9, 2016 through July 31, 2017.

Council discussed items 2 and 3 together. See item 3 for discussion.

3) Consideration and possible action to to approve the ground lease agreement between the Town of Chino Valley and the Chino Valley Equestrian Association for an initial 5 year term, beginning August 9, 2016 through July 31, 2021 for property located at Old Home Manor. (Cecilia Gritman, Assistant Town Manager)

Recommended Action: Approve the ground lease agreement between the Town of Chino Valley and the Chino Valley Equestrian Association for an initial 5 year term, beginning August 9, 2016 through July 31, 2021 for property located at Old Home Manor.

Mayor Marley briefed Council on items 2 and 3:

- The Chino Valley Equestrian Association (CVEA) was amenable to moving their ground lease (item 3) to another location and they now wanted to fold both leases (items 2 and 3) together.
- If CVEA moved into the old rodeo grounds area in the next few months, cooperation will be required between CVEA and Public Works, which was presently occupying several buildings in that area.
- Staff will expedite the process to make these changes.

Council and staff discussed Council's concerns regarding the draft leases:

- *Town-owned equipment:* Staff will include a list of assets and a clause that Town-owned equipment could not be removed from Town property.
- *Alterations and improvements:* Council suggested a schedule of inspections to ensure that any such alterations or improvements were not done without the Town's knowledge.
- *Hold harmless clause:* Mayor Marley had previously spoken with Ms. Gritman about this.

Councilmember Cuka informed Mayor Marley that she would recuse herself from this matter when it came to a vote.

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Mike Best to postpone items 2 and 3 until one of the regular meetings in September 2016.

Vote: 7 - 0 PASSED - Unanimously

4) **ADJOURNMENT**

MOVED by Vice-Mayor Darryl Croft, seconded by Councilmember Lon Turner to adjourn the meeting at 6:22 p.m.

Vote: 7 - 0 PASSED - Unanimously


Chris Marley, Mayor

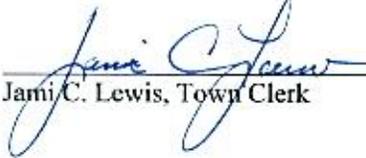
ATTEST:


Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 16th day of August, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 13th day of September, 2016.



Jami C. Lewis, Town Clerk