

**MINUTES OF THE REGULAR MEETING
OF THE SENIOR CENTER ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**Tuesday, May 10, 2016
8:00 A.M.**

The Senior Center Advisory Board of the Town of Chino Valley, Arizona, convened for a regular meeting at the Chino Valley Senior Center, located at 1021 W. Butterfield Road, Chino Valley, Arizona.

1) CALL TO ORDER

Nancy Mitchell called the meeting to order at 8:02 a.m.

2) INVOCATION

Nancy Best led the invocation.

3) ROLL CALL

Present: Kyle Herman; Anita DeMello; Nancy Best; Nancy Herrero; Kathy Farber; Nancy Mitchell; Dolly Cena

Staff Present: Assistant Town Manager Cecilia Grittman; Senior Services Administrator Cyndi Thomas

Kyle Herman arrived at 8:05 am.

4) APPROVAL OF MINUTES

- a)** Consideration and possible action to approve the April 12, 2016 regular meeting minutes.

MOVED by Nancy Best, seconded by Anita DeMello to approve the April 12, 2016 regular meeting minutes.

Vote: 7 - 0 PASSED - Unanimously

5) REPORTS

- a)** Executive - Nancy Mitchell

Nancy Mitchell advised she believes attendance at the Senior Center is picking up.

- b)** Activities - Nancy Herrero

- c)** Transportation - Kyle Herman & Dolly Cena

Kyle Herman reported she is working with Dolly Cena on planning trips. The trip to the butterfly museum was good and Karen the driver is very accommodating and engaging making the trip pleasurable. Other trip suggestions were the Bagdad mine, Crown King, and Canyon de Chelly.

d) Nutrition - Kathy Farber

Kathy Farber advised attendance was down by 15 people for the month of April due to the Senior Center being close two days for cleaning and not having a “holiday” in the month. There is a need for Meals on Wheels drivers and the route is changing from (3) three routes to (2) two routes effective June 1. Supervisor Thomas reported that letters were sent to churches looking for volunteer drivers the response was (3) three ride-along and one driver.

e) General Services - Cecilia Gritman

Assistant Town Manager Cecilia Gritman advised Council is working on the new budget. There are seven Council seats up for election, and Home Rule is on the ballot for this year. She reported on the Extreme Spring Fling; 200 people signed up for the Chino Grinder but 75 did not show up due to the weather and the bike race was terminated. The Chino Mudder had 150 people sign up and 5K All Day run was successful. Also, mentioned was that Recreation Coordinator Kelsey Siggins who was instrumental in development of the Spring Fling has turned in her resignation.

f) Senior Services - Cyndi Thomas

Supervisor Thomas reported on Senior Center Advisory Board term expirations and those interested need to fill out the reappointment application. Staff changes are; Mark Gray-Winter gave his termination notice with his position being filled externally, and the dishwasher position hours are extended from 19 hours to 30 hours. The Senior Center will continue close for the annual spring cleaning days.

Supervisor Thomas reported she would follow up on concerns presented to her, dishes and a mechanical dishwasher, cleaning the stained chairs weekly and a hand sanitizer, which does not work.

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

7) UNFINISHED BUSINESS

a) Discussion and possible action regarding the Chino Valley Senior Center annual Car Cruise.

Dolly Cena is collecting donations and sponsors. Nancy Best and Dolly Cena to compile a list of completed projects and those needing completion. The donations are from Ace, Yavapai Title, Olsen’s, Premier Paws, and Home Depot. The Rotary Club needs contacting to check if they might do the beer garden. No action taken and the subcommittee will meet and bring details to the Board.

8) NEW BUSINESS

- a) Discussion and possible action regarding setting a date for next homemade cookie distribution to Meals on Wheels.

The Board discussed when best to distribute cookies to Meals on Wheels.

MOVED by Nancy Best, seconded by Nancy Herrero not to distribute cookies at this time.

Vote: 7 - 0 PASSED - Unanimously

9) FUTURE AGENDA SUGGESTIONS

Territorial Day Parade - "Remember When 1916"

Jami Lewis - Home Rule

Lee Dudley

10) ADJOURNMENT

Dated this 11th day of May 2016

By: *Liz Hart, Deputy Town Clerk*

Approved: June 14, 2016