

**MINUTES OF THE REGULAR
PARKS RECREATION ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**March 1, 2016
4:00 P.M.**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

Todd League called the meeting to order at 4:00 pm.

2) ROLL CALL

Present: Carrie Barnes; Todd League; Deryl Jevons; George Cooper; Celia A. Vander Molen; Eric Smith; Donna Armstrong

Staff Recreation Supervisor Chris Bartels; Recreation Coordinator Kelsey Siggins
Present:

3) APPROVAL OF MINUTES

- a) Consideration and possible action to accept the February 2, 2016, regular meeting minutes.

MOVED by George Cooper, seconded by Deryl Jevons to accept the February 2, 2016, regular meeting minutes.

Vote: 7 - 0 PASSED - Unanimously

4) PARKS & RECREATION MANAGER'S REPORT

Chris Bartels reported on the following:

- The ball fields are ready for the start of Little League season.
- The Yavapai Cup Soccer Tournament will return to Chino Valley this year. There will be 300 plus teams playing in the tri-city area in April.
- Chris & Kelsey met Arlene Allen from the Chino Valley Chamber of Commerce. The Chamber wants to create a committee to develop a Christmas Program and requested volunteers from PRAB. George Cooper and Donna Armstrong volunteered to be on the planning committee.

Recreation Coordinator Kelsey Siggins reported that the Community Center Building is being used. Reservations have increased and one gentleman put a deposit to use the building once a month for a drum circle. Other groups that are using the building include 4-H, Little League, AYSO, Animal Shelter. There is no charge for local non-profits to reserve the rooms.

Donna Armstrong suggested contacting Catfish Athelli at PV Event Center. He was looking for someplace to refer people for quinceaneras.

5) COMMITTEE CHAIR REPORT

- a) Committee Chair - Todd League
- b) Recreation Committee - Celia Vander Molen

Celia Vander Molen had nothing new to report. She will help with the soccer tournament.

- c) Aquatics Committee - Carrie Barnes

Carrie Barnes reported the following:

- The final swim schedule is complete.
- There was no increase in fees and hours were shortened.
- The pool will close between sessions for cleaning and so people will pay for the second swim.
- Pool rental will be \$140 for 2 hours plus paying for the lifeguard. Slides are rented separately.
- Temporary staff positions are listed on the Town website.

- d) Parks & Trails - George Cooper

George Cooper reported that he is on the mailing list for the Forest Department meetings. He will attend the next meeting and may make some contacts and learn information that would be helpful.

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

There were no comments from the public.

7) CORRESPONDENCE

There was no correspondence.

8) OLD BUSINESS

- a) Discussion, consideration and possible action regarding development and implementation of an annual Fun Mud Run “Chino Mudder” in conjunction with the Extreme “Spring Fling” Chino Grinder Event on May 7th, 2016 as a fundraiser for the Parks and Recreation Advisory Board projects identified in the PRAB short term project priorities assessment.

Coordinator Siggins updated the group regarding the following:

- Sponsorship from APS, Pepsi
- Freedom Station will be onsite with trampoline & climbing wall
- Dippin Dots trailer may be onsite
- Dick's Sporting Good donated coupon books that can be placed in participant packages.
- Play it Safe donated \$150.

Carrie Barnes reported the following:

- The T-Shirt Company provided sample t-shirts. The owner can do 250 shirts at \$5.50 plus tax in sizes small to x-large. The final cost would be \$5.85 per shirt for 250 shirts at a total cost of \$1,462.50.
- The board members selected orange shirts for participants and green shirts for volunteers.

Event sponsorship:

- Town of Chino Valley & APS - Tightrope Walk
- LDS Church - Low Trench Crawl
- Lions Club & APS - Swing
- Sergio's Tires - Will donate inner tubes
- Alvarez Tires - Will donate tires
- Chino Valley Medical Center/Nexcare is interested in possible sponsorship

Board members have been contacting local business regarding event sponsorship. Members identified more businesses to be contacted including hardware stores, local towing companies, insurance agencies, fitness clubs & chiropractic offices.

Advertising for the events include:

- Post flyers
- Contact area radio groups
- Town of Chino Valley website
- Prescott Daily Courier

Coordinator Siggins wants to focus her efforts on:

- Advertising materials
- Creating promotional material for radio station announcements
- Graphic design
- Create dedication page on website that includes information on the Mudder, Grinder and Mountain Milers.

There are no other major events in the tri-city area that weekend.

- b)** Discussion and update on the development of a sand volleyball facility at the Chino Valley Community Center. (Celia Vander Molen)

Celia Vander Molen reported the following:

- The sand from the Prescott courts will not be available.
- A club director in town asked if she made a donation as the club would that guarantee a certain allotted time to use the courts.
- Chris Bartels responded that question should be discussed between himself, Celia, Kelsey and the donor.
- Follow up with the local club director to invite the club to operate a facility at the Mud Run.

MOVED by George Cooper, seconded by Donna Armstrong to move 8.b. ahead of 8.a.

Vote: 7 - 0 PASSED - Unanimously

9) NEW BUSINESS

- a) Presentation by the Chino Valley Equestrian Association on the possible lease and development of an equestrian facility at the Town of Chino Valley Old Home Manor property.

Council member Susy Cuka is the Chair person for the Chino Valley Equestrian Association. The group has expressed interest in 80 acres at Old Home Manor. Chair Cuka displayed a design for a multi-purpose equine facility created by Sergio Martinez.

The facility diagram includes:

- Spectator parking
- Primary arena
- Warm-up arenas
- Show arena
- Dressage facility
- Combined event area
- Big rig parking
- RV parking
- Bridle path

Sergio Martinez will do a presentation at the March 8, 2016 Town Council meeting. He has designed equine facilities all over the country, including West World. If the Council approves going forward the matter will be sent to staff for review.

Board member Jevons had concerns regarding zoning and availability of water and sewer. Chris Bartels clarified that the area is zoned for public use and would likely need a PAD.

MOVED by Celia A. Vander Molen, seconded by Deryl Jevons to move new business ahead of old business.

Vote: 7 - 0 PASSED - Unanimously

10) FUTURE AGENDA SUGGESTIONS

- Equestrian Club
- Special Meeting on Tuesday, March 15, 2016 at 2:00 pm

11) ADJOURNMENT

MOVED by George Cooper, seconded by Eric Smith to adjourn the meeting.

Vote: 7 - 0 PASSED - Unanimously

Submitted this 10th day of March, 2016.

By: *Amy Lansa, Town Clerk Assistant*

Approved: April 5, 2016