

**MINUTES OF THE SPECIAL
PARKS RECREATION ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**January 19, 2016
3:00 P.M.**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, met for a Special Meeting in the Community Center Conference Room, located at 1527 N. Road 1 East, Chino Valley, Arizona.

1) CALL TO ORDER

Eric Smith called the meeting to order at 3:22 p.m.

2) ROLL CALL

Present: Carrie Barnes; Deryl Jevons; George Cooper; Celia A. Vander Molen; Eric Smith;
Donna Armstrong

Absent: Todd League

Staff Recreation Coordinator Kelsey Siggins

Present:

3) Discussion and possible action regarding development and implementation of an annual Fun Mud Run in conjunction with the Chino Grinder Event on May 7, 2016 as a fundraiser for the Parks and Recreation Advisory Board projects identified in the PRAB short term project priorities assessment.

Recreation Coordinator Siggins presented the following topics for the Boards discussion and approval:

- Name of event: The Board approved of naming the event “Chino Mudder”.
- Visual branding
 - highway banner to have simple lines
 - T-shirt design referred to Tom’s Print Shop
- Participation registration caps
 - 100 people per wave with four waves (9, 10, 11, & noon) and the last wave being open ended
 - within the wave separate by age group, time, competitive, team, safety statement regarding age group, release form for minors,
- Fee schedule
 - categories: individual, tandem, group
 - early registration , mid registration, day of registration
 - George Cooper moved seconded by Deryl Jevons to accept the current fee schedule. passed
- Registration: race fee \$35.00
- Multiple runs: on-site registration only
- Age limit: 7yoa with guardian, 12yoa with consent
- Transfer fee: ability to transfer pass to another person, \$5.00

- Specified account: Chino Community Enrichment Organization, Parks and Recreation Foundation
- Active.com registration
- Sponsorship
 - In-kind, no fee but building and manning the obstacle
 - Cash, pay an obstacle fee but not build the obstacle, \$500.00
 - dual sponsorship two or more businesses on one obstacle
 - signage, uniform size, reusable vinyl
- Insurance: covered through the Town
- Volunteer Service: T-Shirt of a different color, goody bag
- Tear Down/Clean Up: save salvageable items or return to sponsor, all other items destroyed, assistance by Yavapai County Adult Probation.

Also mentioned size of the obstacle affecting the cost.

4) **ADJOURNMENT**

MOVED by George Cooper, seconded by Donna Armstrong to adjourn.

Vote: 6 - 0 PASSED - Unanimously

Submitted this 21st day of January, 2016.

By: *Liz Hart, Deputy Town Clerk*

Approved: February 2, 2016