

**MINUTES OF THE REGULAR
PARKS RECREATION ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**January 5, 2016
4:00 P.M.**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

2) ROLL CALL

Present: Carrie Barnes; Deryl Jevons; George Cooper; Eric Smith; Donna Armstrong

Absent: Todd League; Celia A. Vander Molen

Staff Present: Supervisor Chris Bartels; Recreation Coordinator Kelsey Siggins

3) APPROVAL OF MINUTES

- a) Consideration and possible action to accept the December 1, 2015, regular meeting minutes.

MOVED by George Cooper, seconded by Carrie Barnes to accept the December 1, 2015, regular meeting minutes.

Vote: 5 - 0 PASSED - Unanimously

4) PARKS & RECREATION MANAGER'S REPORT

Supervisor Bartels advised that the parks department is working on phase 3 as poor drainage caused landscape issues, new head walls were added on the drainage easement and installation of handrails is pending.

Coordinator Siggins reported on the following topics:

- Resetting the ball field diamonds, as they were not correct.
- Little League playing fields will be manicured in the next few months.
- Coordinating between facilities and non-profit youth sports. There are new competitive teams using the facilities but priority is to Little League, AYSO, and established non-profit leagues.
- Developing a new fee schedule for facility & key deposits. Concession stand has suffered some entry and robbery so attempting to get all the keys returned. The video monitoring system was upgraded and an alarm system is being considered.
- Updating community events on the Town's web site.
- Regularly monitoring grants available for the Town and local non-profits.
- Goal for 2016 is developing the parks stewardship program and a volunteer program and database.

Deryl Jevons asked about the status of the Community Center building. Coordinator Siggins advised

the Community Center building is scheduled for minor renovations in 2016 and currently is being rented on a limited basis. Donna Armstrong asked about the feasibility of advertising the facility and earmarking a portion of the rental fee for further upgrades to the facility.

5) COMMITTEE CHAIR REPORT

a) Committee Chair - Todd League

No report available.

b) Recreation Committee - Celia Vander Molen

No report available.

c) Aquatics Committee - Carrie Barnes

No report available.

d) Parks & Trails - George Cooper

Eric Smith advised Rails to Trails Conservancy (RTC) is trying to publicize the National Rails to Trails Hall of Fame and the Peavine Trail is included. RTC is upgrading information on Prescott's (Peavine) and Prescott Valley (Iron King) trails and would like to feature Chino Valley's Peavine trail, photos and information is appreciated. There is not additional information on the development of the connector between the Prescott and Chino Valley trail.

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

No public comments.

7) CORRESPONDENCE

No correspondence.

8) OLD BUSINESS

a) Discussion regarding final project scope, conceptual design, cost and funding for the development of the sand volleyball facilities at Community Center Park. (Celia Vander Molen)

Eric Smith reported he was unable to get the volleyball sand donated from the City of Prescott.

- b) Discussion regarding Memory Park playground rehabilitation and Library facility/ park integration project.

Supervisor Bartels advised the library, recreation, and the public works departments reached an agreement for the development of the library-Memory Park right of way. A redesign of the area is needed before finance and engineering design figures are reached. A considered financial supporter is unable to participate at this time, but funding would be considered in their 2016 fall application reviewing process. Donna Armstrong recommended getting the request letter to the foundation as soon as possible allowing time to fill out the grant.

- c) Discussion regarding development and implementation of an annual Fun Mud Run in conjunction with the Chino Grinder Event on May 7, 2016 as a fundraiser for the Parks and Recreation Advisory Board projects identified in the Parks and Recreation Advisory Board short term project priorities assessment.

Coordinator Siggins presented a depiction of 25 obstacles with modifications for the proposed Fun Mud Run. The modifications allow children to participate. The Run would consist of 20 obstacles over a 5-k loop the site is E. Perkinsville Road and Old Home Manor Drive. APS is willing to be a sponsor upon receipt of application. A wash off site after the run as an additional fundraiser. Coordinator Siggins presented a time line and a logistic team charter.

The Board discussed:

- Limiting the number of participants.
- Two different sessions/heats.
- Contacting the Chino Valley Chamber of Commerce for contact support.
- ADOT banners on State Route 89 at Road 4 South and Road 4 North.
- Name branding of the fun mud run.

The Board members selected job functions to coordinate the development.

- d) Consideration and possible action to approve recommendation for the planning and implementation of a Car Show as a fundraiser with funds to be committed to finance the purchase of appurtenances for the Dog Park at the Chino Valley Community Center.

George Cooper moved Deryl Jevons to hold the car show in October.

9) NEW BUSINESS

10) FUTURE AGENDA SUGGESTIONS

- Community center facility upgrade
- Volleyball court
- Memory park expansion
- Mud run
- Car show
- Pool and CPR classes

11) ADJOURNMENT

MOVED by George Cooper, seconded by Deryl Jevons to adjourn.

Vote: 5 - 0 PASSED - Unanimously

Submitted this 7th day of January 2016

Approved February 2, 2016

By: *Liz Hart, Deputy Town Clerk*