

DRAFT

MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY

TUESDAY, SEPTEMBER 22, 2020
6:00 P.M.

CHINO VALLEY COUNCIL CHAMBERS 202 N. STATE ROUTE 89, CHINO VALLEY, AZ

Present: Mayor Darryl Croft; Vice-Mayor Jack Miller; Councilmember Mike Best; Councilmember Cloyce Kelly; Councilmember Corey Mendoza; Councilmember Lon Turner

Absent: Councilmember Annie Perkins

Staff Town Manager Cecilia Gritman; Town Attorney Andrew McGuire (remotely); Human Resources

Present: Director Laura Kyriakakis; Public Works Director/Town Engineer Frank Marbury; Development Services Director Joshua Cook; IT Manager Spencer Guest (videographer); Administrative Technician Kathy Frohock (videographer); Deputy Town Clerk Erin Deskins (recorder); Deputy Town Clerk Traci Lavelle (recorder)

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Croft called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

a) Introduction of new hires by Laura Kyriakakis, Human Resources Director.

Laura Kyriakakis presented the following:

- A slide show of the five new Town hires over the last several quarters.
- The Town was actively recruiting for six positions within the Town.
- A description for the job of Facilities Maintenance Worker was provided at the request of a Councilmember.

3) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

4) CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or the Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.

- a) Status reports by Mayor and Council regarding current events.
- b) Status report by Town Manager Cecilia Grittmann regarding Town accomplishments, and current or upcoming projects.

Manager Grittmann reported on the following:

- The Yavapai Trails Association helped the Town’s Parks Department and the community by providing some Peavine Trail enhancements. They reported over 275 volunteer hours on the 5.3 miles of trail. The volunteers, which also included staff members and community members, were thanked for their services.
- On behalf of the estate of Mary Katherine Campbell, the Town was given a donation of \$55,000. The Senior Center’s Meals on Wheels would receive \$25,000 and the animal shelter would receive \$30,000. She had been a long-time member of the community and loved it.

5) CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Jack Miller, seconded by Councilmember Mike Best to approve consent agenda items 5 (a) & (b) as written.

AYE: Mayor Darryl Croft, Vice-Mayor Jack Miller, Councilmember Mike Best, Councilmember Cloyce Kelly, Councilmember Corey Mendoza, Councilmember Lon Turner

6 - 0 PASSED - Unanimously

- a) Consideration and possible action to adopt Resolution No. 2020-1173, approving Addendum #1 to the Intergovernmental Agreement (IGA) for Flood Control Improvements with Yavapai County Flood Control District in the amount of \$98,089.36 from fiscal year 2019-2020, as well as an additional \$25,000 for fiscal year 2020-2021. (Frank Marbury, Public Works Director/Town Engineer)
- b) Consideration and possible action to approve the September 8, 2020, regular meeting minutes. (Jami Lewis, Town Clerk)

6) **ACTION ITEMS**

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a) Consideration and possible action to adopt Ordinance No. 2020-886, adopting the "International Fire Code, 2018 Edition" and "Central Arizona Fire and Medical Authority 2018 International Fire Code Amendments" by reference, and amending the Town Code Title XV Land Usage, Chapter 153 Fire Prevention and Protection, Section 153.001 International Fire Code Adopted. (Dan Trout, Chief Building Official)

Recommended Action: Approve Ordinance No. 2020-886, adopting the International Fire Code, 2018 Edition" and "Central Arizona Fire and Medical Authority 2018 International Fire Code Amendments by reference, and amending the Town Code Title XV Land Usage, Chapter 153 Fire Prevention and Protection, Section 153.001 International Fire Code Adopted.

Joshua Cook, Development Service Director stated that staff was recommending approval of the item.

Council, Chuck Dowdy, Fire Inspector, CAFMA, and Staff discussed the following:

- Everything in the fire code was typical. They went from the 2012 Fire Code to the 2018. They adopted the 2018 code and the amendments.
- The amendments included fire hydrant locations and access to their apparatus.
- Contractor standards were also included in the code.

MOVED by Vice-Mayor Jack Miller, seconded by Councilmember Cloyce Kelly to approve Ordinance No. 2020-886, adopting the International Fire Code, 2018 Edition" and "Central Arizona Fire and Medical Authority 2018 International Fire Code Amendments by reference, and amending the Town Code Title XV Land Usage, Chapter 153 Fire Prevention and Protection, Section 153.001 International Fire Code Adopted.

AYE: Mayor Darryl Croft, Vice-Mayor Jack Miller, Councilmember Mike Best, Councilmember Cloyce Kelly, Councilmember Corey Mendoza, Councilmember Lon Turner

6 - 0 PASSED - Unanimously

- b) Consideration and possible action to amend the existing Planned Area Development (PAD) of the Bright Star Subdivision containing approximately 277.42 acres of real property. (Joshua Cook, Development Services Director)

Recommended Action: Approve amendment to the existing Planned Area Development (PAD) of the Bright Star Subdivision containing approximately 277.42 acres of real property.

Joshua Cook, Development Service Director, presented the following:

- The presentation would combine Items b and c.
- Item b was a proposed amendment to their Planned Area Development, which would allow for setback flexibility within Unit 2 Phase 3.
- Item c was the amendment to the final plat. Since the development had already been platted and recorded, in order to change minor locations of lot lines and amend the setbacks, the final plat needed to be amended.
- Unity Lane was part of the current phase. The developer had agreed to also pave a part of Road 2 North as part of the phased development, to help alleviate the dust.
- The medium density residential development was consistent with the General Plan.
- It is surrounded by future growth areas that include industrial and commercial, but mainly by medium density residential.
- The zoning with the PAD overlay was multifamily commercial with some AR-5. An overview of surrounding zones was provided.
- The language proposed for the cross access easement between the current phase and the applicant had updated the future phases to the south, after discussions with the Town representatives. Staff reviewed the language.
- Staff recommended Council approve the PAD Amendment to allow the setback flexibility and they recommended Council approve the final plat amendment to formalize the amendments.
- There were some comments that questioned why the Town would recommend approval of a ten-foot front yard setback. Staff included the different housing plans that were available to show how the homes were set on the lots. The designs were meant to help break up and allow a varied streetscape.

MOVED by Vice-Mayor Jack Miller, seconded by Councilmember Mike Best to Approve amendment to the existing Planned Area Development (PAD) of the Bright Star Subdivision containing approximately 277.42 acres of real property.

AYE: Mayor Darryl Croft, Vice-Mayor Jack Miller, Councilmember Mike Best,
Councilmember Cloyce Kelly, Councilmember Corey Mendoza, Councilmember Lon
Turner

6 - 0 PASSED - Unanimously

- c) Consideration and possible action to amend the Final Plat of Bright Star Unit 2 Phase 3 containing approximately 25.8 acres of real property. (Joshua Cook, Development Services Director)

Recommended Action: Approve amendment to the existing Final Plat of Bright Star Unit 2 Phase 3 containing approximately 25.8 acres of real property.

MOVED by Vice-Mayor Jack Miller, seconded by Councilmember Cloyce Kelly to approve amendment to the existing Final Plat of Bright Star Unit 2 Phase 3 containing approximately 25.8 acres of real property.

AYE: Mayor Darryl Croft, Vice-Mayor Jack Miller, Councilmember Mike Best,
Councilmember Cloyce Kelly, Councilmember Corey Mendoza, Councilmember Lon
Turner

6 - 0 PASSED - Unanimously

7) **ADJOURNMENT**

MOVED by Councilmember Lon Turner, seconded by Councilmember Cloyce Kelly to adjourn the meeting at 6:18 p.m.

AYE: Mayor Darryl Croft, Vice-Mayor Jack Miller, Councilmember Mike Best, Councilmember Cloyce Kelly, Councilmember Corey Mendoza, Councilmember Lon Turner

6 - 0 PASSED - Unanimously

Darryl L. Croft, Mayor

ATTEST:

Jami C. Lewis, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the _____ day of _____, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2020.

Jami C. Lewis, Town Clerk