

DRAFT

MINUTES OF THE SPECIAL MEETING PARKS AND RECREATION ADVISORY BOARD TOWN OF CHINO VALLEY

**JULY 19, 2018
4:00 P.M.**

The Parks and Recreation Advisory Board of the Town of Chino Valley met for a Regular Meeting in the Chino Valley Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

Chair Todd League called the meeting to order at 4:05 p.m.

2) ROLL CALL

Present: Todd League, Chair; Carrie Barnes, Board Member; Diego Mendez, Board Member; Richard Coleman, Board Member; Bea Coons, Board Member; Debbe Hacke, Board Member

Absent: Donna Armstrong, Board Member

Staff Recreation Lead Dallas Gray; Recreation Coordinator Hailey Byrd; Lead Parks Maintenance
Present: Worker Carlos Meadmore

3) APPROVAL OF MINUTES

- a)** Consideration and possible action to accept the June 5, 2018, meeting minutes.

MOVED by Board Member Carrie Barnes, seconded by Board Member Debbe Hacke to approve the June 5, 2018 meeting minutes.

AYE: Chair Todd League, Board Member Carrie Barnes, Board Member Diego Mendez, Board Member Richard Coleman, Board Member Bea Coons, Board Member Debbe Hacke

PASSED - Unanimously

4) PARKS & RECREATION MANAGER'S REPORT

Dallas Gray stated that the water heater at the Aquatics Center is under warranty but no representatives are reachable to service it. They are working around it, starting one pump at a time.

5) COMMITTEE CHAIR REPORT

a) Committee Chair - Todd League

b) Recreation Committee - Donna Armstrong

Boardmember Coleman stated they are looking into a Grant for a Dog Park.

c) Aquatics Committee - Carrie Barnes

Boardmember Barnes reported that attendance is up over last year, but is being affected by the storms.

d) Parks & Trails -

Boardmember Coleman reported that heavy rains are causing some erosion. Not too bad yet, but some are deteriorating. There is a culvert out by Road 2 North that is getting pretty eroded. Need a sign for Peavine Trail by Road 2 North.

e) Finance Committee -

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

7) CORRESPONDENCE

8) OLD BUSINESS

a) Discussion and possible action regarding Mud Run.

Boardmembers discussed the following:

- They drove the Mud Run course;
- As of now, there are 42 registrations. It jumps every day;
- Made a list of items needed: more duct tape and pvc pipe to work the sprinklers and an area to hydrate and shower;
- Need water at east end. Maybe put up misters for the pop-ups as the old pipe is not functional;
- Need to duct tape participants' shoes so they don't lose them in the mud. Last year they went through 10 rolls;
- Donations: last year Mike Best donated \$100; Olsen's Grain provided at least 25 bales of straw for the crawl and cord to hold together obstacle;
- Family Medical: Carmen Jaramillo will be on board to be the medic;
- Affinity RV will be bringing an RV for employees and Medic. Will need to check on a generator for that;
- Other contributors to be contacted: Lions, Tractor Supply, and Alvarez Tire;
- APS will provide bags, and they will be plastic that we can write on with a sharpie;
- Banners are ready and print is ready as well;
- All coupons are active and ready;

- Entry fee is \$37.50 and this price has not changed in years. May need to change it next year.
- Event starts at 8:00 and should be done around noon;
- Bottles with Town logo will cost \$445 for 500 bottles. These are being ordered soon;
- Color for t-shirts: voted in favor of the safety yellow. Will order 500, with 100 in XXL size;
- Advertisement: AZ Republic – will cost \$7,000 this year vs. \$1,700 last year. Pretty much cost prohibitive. Maybe the Board will contact the local news stations, get ahold of Matt Santos for his You Tube clip, or perhaps see if Corey from Fox 10 could attend. The Board discussed maybe advertisement could tag off of the town or county website or put on Facebook. Will need to discuss with Spencer in the IT department;
- Volunteers – really need. LDS kids, would they come again? Need a total of at least 30. Will need to talk to Mike Best; and
- Sponsors – contact Findlay, very active lately. Banners – what are the needs? Poster for Overflow, Anytime Fitness, Corner at Mud Run and one at entry gate. Staff Carlos Meadmore will put up signs at each obstacle. They can't do an overhead banner for this event.

The Board discussed what the target number of attendance would be. Last year they had over 300 people and they had to close it down. It's a 5K obstacle in the mud with multiple waves: the competition wave, about 2-25 minutes, the family waves, and at the end of the day, the Costume and First Responder waves (with a trophy to be won).

The Board was hoping for a food truck again, however, the planned truck backed out and they were told not to go with another truck. Pam Jobst has several trucks that go to fairs, etc.

The Board may need to get together in two weeks, and then weekly until the event.

9) **NEW BUSINESS**

- a) Discussion and possible action regarding incorporating the Boys and Girls Club with Town of Chino Valley events.

None of the members knew anything about this. It was tabled until after the Mud Run.

- b) Discussion and possible action regarding Parks and Recreation Advisory Board Policy Amendment.

The Board discussed that they currently have 7 members and Council was recommending that they add two more members to this Board. One that lives in town and one outside of town. Right now the breakdown is four in town and three out of town.

The reasoning for the additions may be as the Town is doing okay and there are more opportunities developing that will create the need for more people to work these various items. i.e., a dog park, etc.

Motion was made to add 2 members, it was seconded and carried unanimously.

- c) Consideration and possible action to select a Chair, Vice-Chair, and Secretary.

Nominations for Chair – Todd League, seconded, and passed unanimously

Nominations for Vice-Chair – Carrie Barnes, seconded and pass unanimously

Nominations for Secretary – postponed until next meeting until they can determine what the secretary position does. For now the tape recording will suffice.

10) FUTURE AGENDA SUGGESTIONS

Mud Run will be main agenda item.
Need to keep Silver Slippers in mind, once Mud Run is over.

11) ADJOURNMENT

MOVED by Board Member Debbe Hacke, seconded by Board Member Bea Coons to adjourn the meeting at 5:05 p.m.

AYE: Chair Todd League, Board Member Carrie Barnes, Board Member Diego Mendez, Board Member Richard Coleman, Board Member Bea Coons, Board Member Debbe Hacke

PASSED - Unanimously

Submitted: August 1, 2018.

By: *Vickie Nipper, Deputy Town Clerk*

Approved: _____, 2018.