

# DRAFT

## MINUTES OF THE REGULAR MEETING ROADS AND STREETS COMMITTEE TOWN OF CHINO VALLEY

**JANUARY 14, 2019  
4:00 P.M.**

The Roads and Streets Committee of the Town of Chino Valley convened for a public meeting in the Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

### 1) CALL TO ORDER

Chair Corey Mendoza called the meeting to order at 4:02 p.m.

### 2) ROLL CALL

Present: Corey Mendoza, Chair; James Wise, Committee Member; Robert Johan, Committee Member; Dean Echols, Committee Member; Ron Romley, Secretary

Absent: Jack Miller, Vice-Chair; Doug Federico, Committee Member

Staff Present: Frank Marbury, Public Works Director/Town Engineer

### 3) APPROVAL OF MINUTES

- a) Consideration and possible action to approve September 10, 2018 meeting minutes.

MOVED by Committee Member Robert Johan, seconded by Committee Member Dean Echols to approve the September 10, 2018 regular meeting minutes.

AYE: Chair Corey Mendoza, Committee Member James Wise, Committee Member Robert Johan, Committee Member Dean Echols, Secretary Ron Romley

PASSED - Unanimously

### 4) PUBLIC WORKS/TOWN ENGINEER'S REPORT

Mr. Marbury reported on the following:

- 2018 Chips Seal and Road Seal projects were completed for total of \$350,000.
- Road 1 East construction was completed, and there was a one-year contractor warranty and some minor issues that will be addressed in the spring under that warranty. Staff will do a walkthrough in 11 months before the warranty expired.
- Limiting traffic on Road 1 East to only local traffic would be discussed at a future meeting as

well as the impact of future commercial traffic. The upcoming three-year traffic count could break out truck traffic and Mr. Marbury would try and classify the trucks.

**5) COMMITTEE CHAIR REPORT**

**6) CALL TO THE PUBLIC**

*Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

**7) CORRESPONDENCE**

**8) OLD BUSINESS**

- a) Discussion regarding road maintenance funding and Council action on call of election.

Mr. Marbury and the Committee discussed the following:

- The Council approved the call to election to ask the voters to implement a primary property tax levy of \$1.5 million that would equate to an approximate two percent property tax.
- Town staff and Council had met with over 200 citizens and 21 groups through the community outreach program. The community feedback had been mostly positive and supportive for the higher tax levy but there had been some concerns from community members on fixed incomes.
- It needed to be clear to the community that the money would be used only for road maintenance and improvement.

**9) NEW BUSINESS**

- a) Discussion regarding proposed projects for Fiscal Year 2020 if the Ballot Measure passes.

Mr. Marbury and the Committee discussed the following:

- Developing a list of projects in the event the Road Maintenance ballot measure passed so the FY20 projects could go out to bid in a timely manner.
- There would be approximately \$1.9 million with HURF funds and tax dollars for road projects.
- Mr. Marbury provided a suggested project priority list, beginning with sealing most of the asphalt neighborhood roads the first year. Treatment would include crack filling and a slurry treatment for the local neighborhood asphalted roads with a recommendation of doing as much slurry seal in year one as possible. Bright Star would not be included because of the likelihood of continued home construction and heavy traffic. The price for slurry was similar to a single layer chip seal treatment. A contractor would be hired to install the crack fill. The cost for the neighborhood roads was approximately \$1.1 million.
- The order that roads and neighborhoods would be addressed.
- The additional \$500,000 to \$800,000 that would be used for arterial roads.
- Mr. Marbury's recommendations included pavement replacement at Road 2 North from Highway 89 to the carwash for approximately \$200,000 and work on the section from Road 1 North from Hwy 89 to Road 1 East for FY20. The Town was working on relocating the phone utilities.

- The intersection of Road 1 North would be the Federal FY23. The design of the project was 95% completed. Project details were discussed.
- Considerations for trenching across newly paved streets was discussed. A moratorium could be discussed as a future agenda item.
- A rough estimate to widen Road 2 North for half a mile was \$1.5 million.
- Patching and a two-inch overlay on Reed Road from Center Street to Road 1 North would cost approximately \$250,000.
- Reconstruction from Road 1 North to Road 2 North would cost approximately \$200,000. Work would include 6" of AB and double chip or asphalt.
- Perkinsville Road from Salida Del Sol to end of pavement patch work and a three-inch overlay would cost \$1 million or more. The truck traffic could be increasing, so patching the road may not be enough. Discussion included getting as much life out of the road before reconstructing the road.
- Before undertaking larger road projects, hitting the neighborhood streets with some level of improvement in the first seven years.
- Mr. Marbury recommended the starting point to include Road 2 North from Safeway to the carwash; pick up on the Road 1 North project that was not completed; Reed Road from Center St. to Road 1 North; Road 1 West from 1 North to 2 North. The combination of the work with the neighborhood roads and these sections was approximately \$1.85 million and covered about 18 miles of roadway or about 1/7 of the roadways.
- Job order contracts would include five-year contracts that would be negotiated every year. There could be up to five contractors based on qualifications. With a mix of contractors, all work and material would be covered. Fuel costs indexes should be part of the contract to cover fluctuating prices. The work order contracts would save about 3-4 months of bid time each year. Procurement and committee rules would still be followed. Bidding could go out next month as long as the bid language specified the contracts were contingent on funding based on the election results.
- Committee Members would present the job order bid information to the Town Council.

**b) Discussion regarding Road 1 North and Highway 89 intersection.**

Mr. Marbury and the Committee discussed the following:

- If work could not be done until 2023, signage could be placed in the interim. Signage could restrict left turns going east and west during certain high peak hours.
- ADOT informally said they would consider it if the Town's Rights-of-Way and the Town could place the signs at the Town's expense, but did not believe DPS would enforce the signs. Compliance would be difficult.
- In the last three years there had been 11 accidents with four injuries. Three of the injuries were in 2016. There were no fatalities in the last three years. Mr. Marbury compared the numbers to Road 2 North that had a signal and a much higher traffic count, and found the accidents even with the signal were four times higher at 47 and the injuries were five times higher at 20. That number was most likely a result of the higher traffic volume.
- Future plans for the intersection included a no left turn from the medical center.
- The Police Chief was in favor of putting signage up in the interim.
- Possible Federal grant money error issues and road improvements to the bridge.
- The Committee wanted to revisit the topic at the next meeting when the traffic counts and peak hours were available.

**10) FUTURE AGENDA SUGGESTIONS**

- Discussion regarding Ballot Measure and related public information (Old Business)
- Discussion regarding Road 1 North and Highway 89 intersection signage (Old Business)
- Truck routes on local roads and regulations associated with the routes
- Grant funding report awarded under BUILD grant
- Utility cut ordinance for new pavements

**11) ADJOURNMENT**

MOVED by Chair Corey Mendoza, seconded by Secretary Ron Romley to adjourn the meeting at 5:15 p.m.

AYE: Chair Corey Mendoza, Committee Member James Wise, Committee Member Robert Johan, Committee Member Dean Echols, Secretary Ron Romley

PASSED - Unanimously

Submitted: January 22, 2019.

By: *Vickie Nipper, Deputy Town Clerk*

Approved: \_\_\_\_\_, 2019.