

**MINUTES OF THE REGULAR
PARKS RECREATION ADVISORY BOARD
OF THE TOWN OF CHINO VALLEY**

**February 2, 2016
4:00 P.M.**

The Parks & Recreation Advisory Board of the Town of Chino Valley, Arizona, met for a Regular Meeting in the Chino Valley Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

Todd League called the meeting to order at 4:04 pm.

2) ROLL CALL

Present: Carrie Barnes; Todd League; Deryl Jevons; George Cooper; Celia A. Vander Molen; Eric Smith; Donna Armstrong

Staff Present: Supervisor Chris Bartels; Recreation Coordinator Kelsey Siggins

3) APPROVAL OF MINUTES

- a) Consideration and possible action to accept the January 5, 2016, regular meeting minutes.

MOVED by George Cooper, seconded by Deryl Jevons to accept the January 5, 2016 regular meeting minutes.

Vote: 7 - 0 PASSED - Unanimously

- b) Consideration and possible action to accept the January 12, 2016, special meeting minutes.

MOVED by George Cooper, seconded by Deryl Jevons to accept the January 12, 2016 special meeting minutes.

Vote: 7 - 0 PASSED - Unanimously

- c) Consideration and possible action to accept the January 19, 2016, special meeting minutes.

MOVED by George Cooper, seconded by Deryl Jevons to accept the January 19, 2016 special meeting minutes.

Vote: 7 - 0 PASSED - Unanimously

4) PARKS & RECREATION MANAGER'S REPORT

Supervisor Bartels reported that in preparation for the Mud Run Activities the Prescott College site is being cleaned up. Van Parson from the Yavapai County Adult Probation Community Service Program has brought work crews to clean up the site. Clean-up will continue on Thursday 2/11/16 at 8:00 am at the site.

5) COMMITTEE CHAIR REPORT

- a) Committee Chair - Todd League
- b) Recreation Committee - Celia Vander Molen

Celia Vander Molen met with the Sand Volleyball Club director regarding help with the cost of sand for the installation of sand volleyball courts. The Sand Volleyball club will participate in the Mud Run and may have a fund raiser.

- c) Aquatics Committee - Carrie Barnes

Carrie Barnes reported on schedule changes for the upcoming pool season including reduced lap swim time, creation of pool/birthday party packages and seasonal passes with bar codes.

- d) Parks & Trails - George Cooper

George Cooper had no report other than there is a retired citizen who has been helping to maintain the Peavine Trail including raking the trail, picking up trash and pulling weeds.

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

7) CORRESPONDENCE

No correspondence.

8) OLD BUSINESS

- a) Discussion regarding development and implementation of an annual Fun Mud Run “Chino Mudder” in conjunction with the Extreme “Spring Fling” Chino Grinder Event on May 7, 2016 as a fundraiser for the Parks and Recreation Advisory Board projects identified in the PRAB short term project priorities assessment.

Recreation Coordinator Kelsey Siggins provided an update regarding the Mudder Run. The Registration form and participant liability waiver have been approved by risk management. The Town of Chino Valley the entrants are covered under Arizona Revised Statutes Chp. 12. There is no need to purchase event insurance.

Volunteers helping with the event are covered under the Fair Labor Act.

There will be a coordination meeting on 2-11 at 10:30 am at the Community Center. Organizers from the bike ride, marathon, mud run and Chamber of Commerce will be in attendance. Coordinator Siggins requested that 1 PRAB member attend the meeting.

Discussion was held to select the design for the banners that ADOT will allow on the north and south roundabouts. Tom's Print & Sign created 6 designs to review. The banners can be 6' wide and 3' high.

Revisions are being done on the sponsorship packet. Coordinator Siggins is working on FAQs for the website.

Resolved issue

- Coordination between all organizations
- Each org responsible for own entry forms and revenue
- Chino Mudder is a TOCV sponsored event. Any revenue generated by Mudder will come back to TOCV for use on Parks & Recreation projects.

Issues to resolve.

- Chino Grinder (AZ Gravel Rides) has already invited the 100-Club to provide on-site concessions
 - Rotary Club could provide food including: hotdog, pizza, beer
 - Concessions set on north ballfield
 - Photographer for Mud Run & to sell photos to contestants
- b) Discussion and update on the planning and implementation of a Car Show as a fundraiser to finance the purchase of appurtenances for the Dog Park at the Chino Valley Community Center. Funds to be committed to the purchase of appurtenances for the Dog Park and the Chino Valley Community Center.

Donna Armstrong submitted dates for the Car Show to be held at Memory Park. The group selected 3 preferred dates:

1st Choice – Oct. 8,

2nd choice – Oct. 1,

3rd choice- Oct. 22.

There will be a limit of 150 cars. The entry fee will be \$500. Donna Armstrong will ask APS to sponsor the printing. No raffle is planned.

Donna Armstrong informed the board about a donation of 6 trees to be planted around the dog park. In addition, APS has agreed to donate 6 trees for the dog park, if there is water available.

9) NEW BUSINESS

No new business.

10) FUTURE AGENDA SUGGESTIONS

- Sand Volleyball court update
- Chino Valley Equestrian Association
- Approve dog park date
- Aquatic computer upgrades

Chris Bartels updated the group. The Chino Valley Equestrian Group wants to lease a portion of the Old Home Manor and would like to do a presentation to the Parks & Recreation Advisory Board.

11) ADJOURNMENT

MOVED by George Cooper, seconded by Donna Armstrong Meeting adjourned at 5:59 pm.

Vote: 7 - 0 PASSED - Unanimously

Submitted this 18 day of February, 2016.

By: *Amy Lansa, Town Clerk Assistant*

Approved: March 1, 2016