

1. March 22, 2016 - Town Council - Agenda

Documents: [2016\\_03\\_22\\_CC\\_RG\\_AG.PDF](#)



## Town of Chino Valley

### MEETING NOTICE TOWN COUNCIL

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**REGULAR MEETING**  
**Tuesday, March 22, 2016**  
**6:00 P.M.**

**Council Chambers**  
**202 N. State Route 89**  
**Chino Valley, Arizona**

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### AGENDA

1. **CALL TO ORDER, INVOCATION; PLEDGE OF ALLEGIANCE; ROLL CALL**
2. **INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**
3. **CALL TO THE PUBLIC**

*Call to the Public is an opportunity for the public to address the Council concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

4. **RESPONSE TO THE PUBLIC**

*Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.*

- a. Comment regarding offsite business signs on highway.

5. **CURRENT EVENT SUMMARIES AND REPORTS**

*This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events, or ask a staff member to provide the same. Presentation on information requested by the Mayor and Council will be made and questions answered. No action will be taken.*

- a. Status reports by Mayor and Council regarding current events.
- b. Status report by Town Manager Robert Smith regarding Town accomplishments, and current or upcoming projects.

**6. CONSENT AGENDA**

*All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.*

- a. Consideration and possible action to approve Intergovernmental Agreement ("IGA") between Yavapai County and Town of Chino Valley to provide electronic law enforcement records management and maintenance services. Funds to come from Professional Services line in the FY 2016-2017 Police Department budget. (Chuck Wynn, Police Chief)
- b. Consideration and possible action to approve the Agreement for Professional Consulting Services with CivilTec Engineering, Inc., for the preparation of engineering construction plans for the Old Home Manor Industrial Park project in an amount not to exceed \$196,105.00. Funds to come from EDA grant and accounted for in the Grants Fund. (Michael Lopez, Acting Public Works Director/Town Engineer)
- c. Consideration and possible action to amend the Planning and Zoning Commissioner Position Description & Selection Process. (Jami Lewis, Town Clerk)
- d. Consideration and possible action to accept the February 17, 2016 study session meeting minutes. (Jami Lewis, Town Clerk)
- e. Consideration and possible action to accept the February 23, 2016 regular meeting minutes. (Jami Lewis, Town Clerk)

**7. ACTION ITEMS**

*The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session .*

- a. Consideration and possible action to adopt Resolution No. 16-1079, authorizing the refinancing of the May 1, 2007 Greater Arizona Development Authority (GADA) loan and the 2010 US Bank Series Pledged Excise Tax Revenue Obligations. (Joe Duffy, Finance Director)

Recommended Action: Adopt Resolution No. 16-1079, authorizing the refinancing of the May 1, 2007 GADA loan and the 2010 US Bank Series Pledged Excise Tax Revenue Obligations.

- b.** (i) Public Hearing regarding application from Tony Cordovana for a new Series 12 (Restaurant) Liquor License for Windmill House, located at 1460 W. Road 4 North, Chino Valley.  
(ii) Consideration and possible action to recommend approval for a new Series 12 Liquor License for Windmill House. (Jami Lewis, Town Clerk)

Recommended Action:

- (i) Hold Public Hearing.  
(ii) Recommend approval for a new Series 12 Liquor License for Windmill House.

- c.** PUBLIC HEARING regarding Resolution No.16-1078, proposing an extension of the alternative expenditure limitation—home rule option. (Joe Duffy, Finance Director)

Recommended Action: Hold public hearing.

- d.** Consideration and possible action to adopt Resolution No. 16-1077, amending the Town's Consolidated Fee Schedule related to public records, business licenses, and liquor licenses. (Jami Lewis, Town Clerk)

Recommended Action: Adopt Resolution No. 16-1077, amending the Town's Consolidated Fee Schedule related to public records, business licenses, and liquor licenses.

- e.** Consideration and possible action to adopt Ordinance No. 16-812 amending the Unified Development Ordinance ("UDO") Chapter 1 Administration and Procedures, Section 1.9 Review and Approval Processes, Subsection 1.9.5 Citizen Review Process, changing requirements for Neighborhood Meetings for Conditional Use Permits, Zone Changes, and Planned Area Developments. (James Gardner, Associate Planner)

Recommended Action: Approve Unified Development Ordinance Section 1.9 Review and Approval Processes by adopting Ordinance No. 16-812.

- f.** Consideration and possible action to adopt Ordinance No. 16-813 amending Unified Development Ordinance ("UDO") Chapter 4 General Regulations, Section 4.22 Off-Street Parking and Loading, Subsection 4.22.5 Parking Standards for Non-Residential and Mixed Uses, Sub-subsection 4.22.5(E) Joint Use Parking for PAD, and Subsection 4.22.8 Determination of Required Parking, by deleting Sub-subsections (B) and (H) and renumbering the remaining subsections to conform, and amending the Table. (James Gardner, Associate Planner)

Recommended Action: Approve text amendments to Section 4.22 Off-Street Parking and Loading of the Unified Development Ordinance by adopting Ordinance No. 16-813.

- g. Consideration and possible action to to amend Title V: Public Works, Chapter 50: General Provisions and Chapter 51 Water and Sewers, modifying mandatory connection fees, among other things. (Ruth Mayday, Development Services Director)

Recommended Action: Approve Ordinance 16-815 amending Title V (5) Public Works, Chapters 50 General Provisions, and Chapter 51 Water and Sewer systems, and deleting 50.56 Effluent Collection, Treatment, and Recharge Policy.

## 8. EXECUTIVE SESSION

*Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.*

- a. An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding a contract with the City of Prescott related to acquisition of Prescott Water facilities located within Chino Valley that is the subject of negotiations. (Robert Smith, Town Manager)
- b. An Executive Session pursuant to A.R.S. Section 38-431.03(A)(3) and (4) for discussion or consultation for legal advice with the Town Attorney and in order to consider its position and instruct the Town Attorney regarding the Town's position regarding pending litigation and settlement discussions conducted in order to resolve litigation in the matter of Cortez v. Town of Chino Valley. (Robert Smith, Town Manager)

## 9. ACTION ITEMS RESUMED

*After the Executive Session, Council will reconvene the Regular Meeting.*

## 10. ADJOURNMENT

Dated this 17th day of March, 2016.

By: **Jami C. Lewis, Town Clerk**

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter> and in the Public Library and Town Clerk's Office.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_  
Jami C. Lewis, Town Clerk